



North Carolina Department of Health and Human Services
Division of Social Services

2401 Mail Service Center • Raleigh, North Carolina 27699-2401
Courier # 56-20-25 Fax 919-334-1018

Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Sherry S. Bradsher, Director
(919) 733-3055

April 30, 2012

**Dear: County Directors of Social Services
Vocational Rehabilitation Assistant Directors
Vocational Rehabilitation Regional Directors**

**Attention: Work First Program Managers and Supervisors
Vocational Rehabilitation Unit Manager and Staff**

**Subject: Division of Social Services (DSS) and Division of Vocational Rehabilitation
Services (DVRS) Memorandum of Agreement**

The North Carolina Division of Social Services (NCDSS) and the North Carolina Division of Vocational Rehabilitation Services (NCDVRS) entered into a revised Memorandum of Agreement (MOA) effective May 1, 2012. This agreement identifies the role of each agency at the State and local level in helping individuals with disabilities in preparation for obtaining employment and reaching self-sufficiency.

Local Department of Social Services (DSS) and local Department of Vocational Rehabilitation Services (DVRS) are not required to develop a formal agreement. However, local DSS agencies are to place on file the protocol established with their local DVRS agency. The DSS protocol does not require a signature by either agency but the protocol should include the county DSS name, VRS contact information and the date the protocol is created.

Please see the attached MOA and VR referral form DSS-6226 developed by the NCDSS and the NCDVRS. The purpose of the referral form is to ensure a formal referral process and communication between both agencies.

All DSS questions should be directed to Kea Alexander, DSS Work First Policy Consultant at 919-334-1073 or via email at Kea.Alexander@dhhs.nc.gov. All DVRS questions should be directed to Jim Swain, DVRS Program Specialist at (919) 855-3598 or Jim.Swain@dhhs.nc.gov.

Sincerely,



Sherry Bradsher, Director
Division of Social Services



Linda Harrington, Director
Division of Vocational Rehabilitation Services

SB/ka

LH/js

Attachments

cc: Dean Simpson
Work First Program Consultants
Local Business Liason
Children Services
Elizabeth Bishop, DVRS
Kenny Gibbs, DVRS
Jim Swain, DVRS
Julie Bloomingdale, DVRS