

**WORK FIRST BLOCK GRANT STANDARD COUNTY SURVEY
SUBMISSION INSTRUCTIONS
2012-2014**

Biennial Process for Standard Counties

Establish a committee whose membership should include, but is not limited to, representatives of:

1. the county board of social services,
2. the Local Management Entity (LME),
3. the local public health department,
4. the local school system(s),
5. the business community,
6. Employment Security Commission,
7. the board of county commissioners,
8. community advocacy agencies that are representative of the population to be served,
9. childcare service providers,
10. local Department of Social Services staff,
11. transportation service providers,
12. faith based organizations,
13. recipients of Work First and other types of assistance and services and
14. other community advocacy agencies.

Compile a list of the members, including affiliation, and place on file at the county DSS agency.

Survey Submission

Submit one copy in electronic form as a Microsoft Word document by email to work.first@dhhs.nc.gov. In addition, submit one hard copy of the completed survey **no later than close of business on October 31, 2011** to:

Johnice Tabron
Work First Program Manager
Economic and Family Services
NC Division of Social Services
325 N. Salisbury St.
2420 Mail Service Center
Raleigh, NC 27699-2408

Work First Block Grant Standard County Survey

County: _____

1. Coordination with the following agencies: (all MOUs, MOAs, agreements, contracts, etc. must be on file)

- Employment Security Commission (optional) Yes No
- Local Management Entity (required) Yes No
- Domestic Violence Agency (required) Yes No
- Vocational Rehabilitation (required) Yes No

2. Budget for use of MOE funds* Yes No

3. Amount of Work First Block Grant funding for Child Welfare services* Yes No

4. Local policy for the following services if applicable: (guidelines specified, payment limits, etc.):*

- Emergency Assistance Yes No
- Transportation Yes No
- Services for low-income families at or below 200% of federal poverty level, (service required) Yes No
- Services for non-custodial parents (service optional) Yes No
- Exemption from work requirement for single parents of children under age one Yes No

5. List Innovative Strategies: _____

7. Comments: _____

Signature of Program Manager

Date

Signature of Director

Date

***All information must be on file at the county agency for the current planning cycle.**