



North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street

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Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

July 12, 2011

Dear County Director of Social Services:

Attention: Work First Program Administrators and Supervisors

Subject: Work First Biennial County Planning

This letter is to provide clarification to Standard Counties regarding the Work First Block Grant Planning requirements. Standard Counties do not have to return the Work First Block Grant Survey to the Division as requested in Dear County Director Letter EFS-WF-15-2011. However, current information on the below items must be maintained on file by Standard Counties for State Fiscal Year monitoring.

A Memorandum of Understanding (MOU), Memorandum of Agreement (MOA), contract, or protocol for:

- Employment Security Commission
- Local Management Entity
- Domestic Violence Agency
- Vocational Rehabilitation

Local policy for the following services (guidelines specified, payment limits, etc.)

- Emergency Assistance
- Transportation
- Services for low-income families at or below 200% of the Federal Poverty Level
- Services for non-custodial parents (service optional)
- Exemption from the work requirement for single parents of children under age one

There is not a requirement to have community committee meetings for Work First Block Grant Planning for Standard Counties. However, community meetings are opportunities to promote mutual understanding of the agencies and/or programs, long-term collaboration, employment, and family centered services.

Electing Counties are required to comply with guidance provided in the June 20, 2011, Dear County Director Letter EFS-WF-15-2011.

If you have questions, please contact your Work First Program Consultant.

Sincerely,



Dean Simpson, Chief
Economic and Family Services Section

DS/jgt

Attachments
EFS-WF-17-2011

cc: Sherry Bradsher
Jack Rogers
Kathy Sommese
Hank Bowers
Kevin Kelley
Work First Local Support
Local Business Liaisons
Children Services Program Representatives