

North Carolina Department of Health and Human Services
Division of Social Services

2420 Mail Service Center • Raleigh, North Carolina 27699-2420

Beverly Eaves Purdue, Governor
Albert A. Delia, Acting Secretary

Sherry S. Bradsher, Director
(919) 527-6300

October 4, 2012

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: Work First Program Managers and Supervisors

SUBJECT: Work First Family Assistance Keying Deadline

Due to recent changes in the monthly regular run deadline, the revised WFFA Keying Deadline Chart is attached for your reference. The changes have been noted in red. The chart is based on the state holiday schedule. For counties that do not follow the state holiday schedule, the county will have to adjust the chart accordingly.

If you have any questions, please submit them to workfirst.support@dhhs.nc.gov.

Sincerely,



Dean Simpson, Chief
Economic and Family Services Section

DS/wdr

EFS-WF-21-2012

cc: Work First Program Consultants
Work First Policy Consultants

2012 KEYING DEADLINE DATES

AUTO 10-DAY NOTICE	MANUAL 10-DAY NOTICE	1ST QR DEADLINE (N/A to WFB cases)	2ND QR DEADLINE (N/A to WFB cases)	REGULAR RUN	ACCEPT NEXT MONTHS WORK
1/9/2012	1/10/2012	1/9/2012	1/26/2012	1/26/2012	1/27/2012
2/8/2012	2/9/2012	2/7/2012	2/22/2012	2/24/2012	2/27/2012
3/9/2012	3/12/2012	3/9/2012	3/26/2012	3/27/2012	3/28/2012
4/9/2012	4/10/2012	4/10/2012	4/24/2012	4/25/2012	4/26/2012
5/9/2012	5/10/2012	5/8/2012	5/24/2012	5/25/2012	5/29/2012
6/8/2012	6/11/2012	6/11/2012	6/25/2012	6/26/2012	6/27/2012
7/10/2012	7/11/2012	7/10/2012	7/25/2012	7/26/2012	7/27/2012
8/10/2012	8/13/2012	8/7/2012	8/23/2012	8/28/2012	8/29/2012
9/11/2012	9/12/2012	9/11/2012	9/27/2012	9/27/2012	9/28/2012
10/12/2012	10/15/2012	10/9/2012	10/30/2012	10/30/2012	10/31/2012
11/8/2012	11/9/2012	11/14/2012	11/29/2012	11/29/2012	11/30/2012
12/7/2012	12/10/2012	12/11/2012	12/28/2012	12/28/2012	12/31/2012