



North Carolina Department of Health and Human Services  
Division of Medical Assistance

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Sandra Terrell, MS, RN  
Acting Director

November 26, 2013

Re: Application Time Standards  
Chart for 2014

Dear Medicaid and Work First Supervisors:

Attached is a copy of the Application Time Standards Chart for 2014. The chart includes the calculated 13<sup>th</sup>, 45<sup>th</sup>, 60<sup>th</sup>, and 90<sup>th</sup> calendar day deadline for each day of the year in 2014. It also includes the 6<sup>th</sup> month deadline for each day. Caseworkers who work with Medicaid, including Work First and Special Assistance, may utilize this chart to determine the necessary application time standards rather than calculating each date manually.

This chart does not consider weekends and holidays for any of the calculated days. In order to determine the adjusted due date of an application, it is necessary to compare the due date indicated on the chart to the calendar and your county holiday schedule. If the chart's calculated due date falls on a weekend or county holiday, the adjusted due date is the next workday. The Adjusted Application Management Report in XPTR calculates and displays the adjusted due date.

If you have questions, please contact your Medicaid Program Representative.

Sincerely,

Carolyn McClanahan,  
Chief Medicaid Eligibility Unit  
Division of Medical Assistance

David Locklear, Acting Chief  
Economic and Family Services  
Division of Social Services

Attachment  
EFS-WF-25-2013

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