



North Carolina Department of Health and Human Services
Division of Medical Assistance

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Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Craig L. Gray, MD, MBA, JD, Director

July 15, 2010

**Re: Application Time Standards
Chart for 2011**

Dear County Directors of Social Services:

Attention: Medicaid and Work First Administrators, Supervisors, and Staff

Attached is a copy of the Application Time Standards Chart for 2011. The chart includes the calculated 13th, 45th, 60th, and 90th calendar day deadline for each day of the year in 2011. It also includes the 6th month deadline for each day. Caseworkers who work with Medicaid, including Work First and Special Assistance, may utilize this chart to determine the necessary application time standards rather than calculating each date manually.

This chart does not consider weekends and holidays for any of the calculated days. In order to determine the adjusted due date of an application, it is necessary to compare the due date indicated on the chart to the calendar and your county holiday schedule. If the chart's calculated due date falls on a weekend or county holiday, the adjusted due date is the next workday. The Adjusted Application Management Report in NCXPTR calculates and displays the adjusted due date.

If you have questions, please contact your Medicaid Program Representative or Work First Program Consultant.

Sincerely,

Craig L. Gray, MD, MBA, JD, Director

A handwritten signature in black ink that reads "Sherry S. Bradsher".

Sherry S. Bradsher, Director
Division of Social Services

Attachment
EFS-WF-27-2010

