



## North Carolina Department of Health and Human Services Division of Social Services

Economic Independence Section • 325 North Salisbury Street  
2420 Mail Service Center • Raleigh, North Carolina 27699-2420  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

January 21, 2003

### **Re: Merging of Planning and Information and Economic Independence Automation**

Dear County Director of Social Services:

#### **Attention: All Program Areas**

Effective December 2, 2002, the Planning and Information Unit of the Resource and Information Management Section and the Economic Independence Automation Unit were combined into one unit under the Economic Independence Section. The new unit is now called Performance Reporting and Automation. The Assistant Chief for this unit is Hank Bowers. Robin Register is the Automation Unit Supervisor.

As a result of this merger, some staff members were relocated and their phone numbers have changed. Listed below are the names and new phone numbers of those staff members.

Name	Old Phone Number	New Phone Number
Hank Bowers	919-733-4530	919-733-7831
Robin Register	919-733-4530	919-733-8938
Marie Andrews	919-733-4530	919-733-7831
Monique Mckinzie	919-733-4533	919-733-7831

#### **Mail for the new unit should be addressed as:**

NC Division of Social Services  
Economic Independence Section  
Performance Reporting and Automation Unit  
325 N. Salisbury Street  
2415 Mail Service Center  
Raleigh, NC 27699-2415

**with the exception of mail specifically concerned with automation issues, which may continue to be sent to:**

NC Division of Social Services  
Economic Independence-Automation  
325 N. Salisbury Street  
2420 Mail Service Center  
Raleigh, NC 27699-2420.

Reports previously mailed to Planning and Information should be mailed to the Performance Reporting and Automation Unit. This includes the Hearings and Appeals Monthly Report, which should be sent to the attention of Marie Andrews.

Requests for SIS Client Identification Numbers will continue to go to Hank Bowers. Requests should be submitted by e-mail using the address below or by phone at the number listed above.

For questions regarding Performance Reporting and Automation Section, please contact Hank Bowers at 919-733-7831 or by email at [Hank.Bowers@ncmail.net](mailto:Hank.Bowers@ncmail.net).

Sincerely,

Wilbert R. Morris, Chief  
Economic Independence Section

WRM/MM/bh  
**EI-4-2003**