



North Carolina Department of Health and Human Services Division of Social Services

Economic Independence Section • 325 North Salisbury Street
2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

March 13, 2003

Re: Crisis Intervention Program (CIP)

Dear County Director of Social Services:

The Division of Social Services' (DSS) CIP System is a web-based resource designed for statewide county users and DSS staff. It functions as a centralized data system to capture basic information on Crisis Intervention requests. This information is used to document and calculate the amount of county assistance that can be rendered based on individual and county (balance) limits.

Effective July 1, 2003, all counties will be required to use this new automated CIP System. During the months leading up to July, the Program Integrity Representative assigned to your county will be conducting training. He/she will be in contact with you to schedule this training.

To arrange access for this system, your county security officer must complete and mail the attached form to DHHS Customer Support. Two levels of access will be available. "Inquiry Only" allows users to view all information keyed into this system but does not allow for editing. "Data Entry" allows a user to view and edit information as well as allowing the user to enter new information.

If you have any questions regarding the new automated CIP System, please contact your Program Integrity Representative.

Sincerely,

Wilbert R. Morris, Chief
Economic Independence Section

WRM/HK/bh
Attachment
EI-11-2003