



## North Carolina Department of Health and Human Services Division of Social Services

Economic Independence Section • 325 North Salisbury Street  
2420 Mail Service Center • Raleigh, North Carolina 27699-2420  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Buell, Secretary

Pheon E. Beal, Director  
(919) 733-3055

**July 17, 2001**

**Re: 2001-2002 Low Income Home  
Energy Assistance Plan**

Dear County Director of Social Services:

**Attention: LIEAP Supervisors**

The 2001-2002 Low Income Home Energy Assistance (LIHEA) proposed plan for the State of North Carolina will be reviewed by the General Assembly during this year's Legislative session. The LIHEAP Work Group, which included county, State, and automation staff, made recommendations for this year's Energy Plan. Under this plan, Low Income Energy Assistance Program (LIEAP) payments will be targeted toward all food stamp households active in the Food Stamp Information System (FSIS) as of September 30th, 2001, with a certification-through date of October 2001 or greater. These households will receive an automatic payment for heating costs if they meet all LIEAP guidelines. Other households that include individuals who are disabled, elderly, families with young children, and able-bodied adults may apply for LIEAP assistance at the county department of social services during the application period of November 5th through November 16th, 2001. Saturday, November 17th, will be an optional date for counties to take applications. Payments will be based on income and resources received during October 2001.

Food stamp households, who do not meet the certification criteria listed above, will be mailed notification to apply at the local department of social services during the application period of November 5th through November 16th, 2001, with Saturday November 17<sup>th</sup> as an optional day to take applications. Counties will be sent laser printed DSS-8114's the week of October 15th through October 19th and a listing of screened-out households.

The recommended changes for SFY 2002 include laser printed DSS-8114's, laser printed checks in February, insert information to be included on laser printed checks, and a simplified monitoring information packet for the yearly monitoring of the LIEAP and CIP Programs. New sections of the Energy Manual are also being added. The manual changes are expected to be mailed to counties in August to assist in preparation for training. Program Integrity Representatives (PIRs) will schedule training for counties during month of September 2001. Please contact your local PIR for potential training dates.

We look forward to working with you to better serve our clients in this coming Energy year. If you have any questions, please feel free to contact your Program Integrity Representative or Alice Smith of my staff at (919) 733-7831.

Sincerely,

A handwritten signature in black ink, appearing to read "Wilbert R. Morris". The signature is written in a cursive style with a large initial "W".

Wilbert R. Morris, Chief  
Economic Independence Section

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**EI-12-2001**