



North Carolina Department of Health and Human Services
Division of Social Services

• 325 North Salisbury Street
2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon Beal, Director
(919) 733-3055

June 10, 2003

**Re: Crisis Intervention Program (CIP)
Funds for the CIP Web-based System**

Dear County Director of Social Services:

**Attention: Fiscal Officer
Crisis Intervention Supervisors**

The Crisis Intervention Program web-based system will be available for keying CIP applications effective July 1, 2003, for SFY 2004. Training has been provided or scheduled for all counties for usage of this new system.

The State Office will enter a base allocation of \$5,000 for each county. This available balance will start the CIP System for the effective period of July 1, 2003, through June 30, 2004. The base allocation of \$5,000 will be adjusted in the CIP System as additional funds are allocated. Counties can take applications based on the \$5,000 base allocation.

Manual CIP applications taken in June are considered June services for the 1571 reimbursement process. Reimbursements for June services will be deducted from counties' estimated new balances for SFY 2004. The 1571 reimbursement process used by counties will not change with the new CIP System. Counties will continue to receive County Admin reports.

If you have any questions regarding this letter, please contact your Local Business Liaison.

Sincerely,

Suzanne Marshall, Chief
Food Assistance and Energy Programs

SM/AMS/bh
EI-18-2003