



North Carolina Department of Health and Human Services
Division of Social Services

• 325 North Salisbury Street •
2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

February 18, 2005

RE: Electronic Benefits Transfer Program
Training, DSS-8216

Dear County Director of Social Services:

Attention: Food Stamp Supervisors
EBT Coordinators

Recently, there have been many questions concerning the requirement to use the DSS-8216, Electronic Benefit Transfer (EBT) Program Training. The purpose of this letter is to clarify the necessity for EBT Program Training. Federal Regulations require only that training be provided to each household, as needed, to ensure that users understand how to use the EBT system. There is no requirement for documentation of EBT training, using the DSS-8216. This form will no longer be available for order.

If you have any questions, please contact your Food Assistance and Energy Programs Representative.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief
Economic Services Section

JS:vbw

FAEP-02-2005

cc: Rhonda McLamb
Food Assistance and Energy Programs Representatives
Program Compliance Monitors