



North Carolina Department of Health and Human Services
Division of Social Services

2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

February 3, 2006

Re: LIEAP and CIP Monitoring for FFY 2006

Dear County Director of Social Services:

Attention: Low Income Energy Assistance Supervisors
Crisis Intervention Program Supervisors

Federal regulations require each county to monitor the Low Income Energy Assistance Program (LIEAP) and Crisis Intervention Program (CIP) for FFY 2006. Self-monitoring guides are located in the Energy Manual in Section EP-200, Outreach and Application Plan as Figure 200-6. If you have not already submitted the self-monitoring guides to your Food Assistance and Energy Programs Representative, please do so right away.

Case reviews for both LIEAP and CIP and an additional review of the completed self-monitoring guides will be conducted for selected counties by the Program Compliance Monitors at a later date. Monitoring will include evaluation of the self-assessment guide and any corrective action taken, timeliness, system reports, and review of a random sample of approved and denied cases. A list of the counties to be reviewed this program year is attached.

If you have any questions, please contact your Food Assistance and Energy Programs Representative.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief
Economic Services Section

Attachment
FAEP-02-2006

cc: Rhonda McLamb
Terry Carlin
Food Assistance and Energy Programs Representatives
Program Compliance Monitors