



## North Carolina Department of Health and Human Services Division of Social Services

• 325 North Salisbury Street •

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Courier # 56-20-25 Fax 919-733-0645

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

March 23, 2006

### RE: North Carolina Food Stamp Conference Announcement

Dear County Director of Social Services:

#### **ATTENTION: Food Stamp Supervisors**

We are pleased to announce that the Division of Social Services is planning a Food Stamp Program Conference to be held May 17-19, 2006, at the Sheraton Four Seasons in Greensboro, North Carolina. The conference will begin on Wednesday, May 17<sup>th</sup>, at 1:00 p.m. and adjourn on Friday, May 19<sup>th</sup>, at 11:00 a.m. The conference will focus on payment accuracy, customer service, nutrition education and program outreach.

The State has identified funds to pay most of the expenses for the conference. Details are as follows:

- There is no registration fee.
- One hotel room for two nights will be provided **via direct billing** for counties located at least thirty-five miles from Greensboro.
- We encourage you to send as many staff as possible. The conference rate for additional rooms is \$115.00 (plus 13% sales tax) per night for one to four persons. **Please do not make hotel reservations until the conference group name is announced so the hotel can authorize the group rate.**
- The State will provide actual mileage reimbursement for one vehicle per county.
- The State will be unable to reimburse for participant meals; however, a luncheon and breakfast will be provided.

While details have not been finalized, for planning purposes we are requesting a preliminary count of the number of individuals who wish to attend using the attached conference participant survey. The conference will be able to accommodate approximately 450 to 500 participants.

Attached you will find the tentative agenda and participant survey. Please complete the survey and return to our office as soon as possible, but no later than March 31, 2006. Your cooperation will assist us greatly with planning efforts. We are very excited about this conference, and we strongly encourage your county's participation. Should you have any questions or concerns, please contact Rhonda McLamb or Terry Carlin at (919) 733-7831.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief  
Economic Services Section

JS/rm  
Attachments  
**FAEP-03-2006**