



## North Carolina Department of Health and Human Services Division of Social Services

• 325 North Salisbury Street •

2420 Mail Service Center • Raleigh, North Carolina 27699-2420  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Sherry Bradsher, Director  
(919) 733-3055

June 18, 2007

### **RE: Food and Nutrition Services Changes Regarding Disqualified Retailers**

Dear County Director of Social Services:

#### **Attention: Program Integrity Supervisors**

The United States Department of Agriculture, Food and Nutrition Service (FNS) has reorganized the Southeast Region and implemented a pilot retailer investigations program. This reorganization requires a change in the way retailer, recipient investigations, and disqualifications are handled within the State of North Carolina. Follow the procedures listed below for reporting retailer fraud and disqualified retailer charge letters.

- 1) Send referrals or complaints regarding retailer involved trafficking to Shelia Dorsett, Program Integrity Consultant via fax or email. Include the name and physical address of the retailer as well as the name, address and/or phone number of any person willing to talk with FNS to assist in their investigation.
- 2) FNS will send charge letters on disqualified retailers to the state office. This information will be forwarded to the county in which the retailer is located. The charge letter will include information on food assistance recipients that may be involved with trafficking. The county is responsible for completing investigations, claims, and disqualifications on the recipients. This charge letter is only a referral.
- 3) Send requests for additional information including the evidence FNS used in disqualifying the retailer to Shelia Dorsett, PI Consultant. Use this information as evidence in the investigation of the recipients.

Send facsimile referrals or requests to 919-733-0645, Attn. Shelia Dorsett. Send email referrals or requests to [Shelia.Dorsett@ncmail.net](mailto:Shelia.Dorsett@ncmail.net). Please contact your FAEP Representative with any questions you may have regarding this change. Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief  
Economic Services Section

JS:sd  
**FAEP-09-2007**