



North Carolina Department of Health and Human Services  
Division of Social Services

325 North Salisbury Street

2420 Mail Service Center • Raleigh, North Carolina 27699-2420

Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

December 20, 2004

**Re: Food Stamp Notice of Adverse  
Action Time Standards Chart**

**Dear County Director of Social Services:**

**Attention: Food Stamp Supervisors**

In our continuing efforts to provide caseworkers with timesaving strategies, the Economic Services Section has prepared the 2005 "Food Stamp Notice of Adverse Action Time Standards" chart. The chart automatically calculates the date the notice expires based on 10 business days. The chart takes into account weekends and State recognized holidays (bold dates). Counties that do not observe the same holiday schedule as the State need to calculate the expiration dates based on their own county's schedule.

Each year, a revised chart for the upcoming year will be sent to you. We hope this information is beneficial.

Sincerely,

Jane Schwartz, Chief  
Economic Services Section

JS:jcs  
Attachment  
**FAEP-21-2004**