



North Carolina Department of Health and Human Services Division of Social Services

2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25 Fax 919-733-0645

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

November 9, 2005

Re: 2005 Career Start Conference

Dear County Director of Social Services:

Attention: Food Stamp Supervisors

The 2005 Human Resource Development-Career Start Training Academy will be held on December 7-9, 2005 at the Village Inn Conference Center in Clemmons, N.C. (near Winston-Salem). The planning committee has put together an exciting line-up of workshop topics focused on HRD, employment and training and Career Start core services—assessment, instructional training, and career development activities.

Attached you will find a tentative agenda, registration and payment information. The HRD-Career Start Training Academy is the premier staff development activity for this fiscal year.

Please note that Wednesday's agenda is for community college staff. The Departments of Social Services and Employment Security Commission staff will attend on Thursday and Friday.

There will be a \$35.00 registration fee to cover the cost of lunch on Thursday, buffet breakfast on Friday, breaks, and training materials. **Registration payment is due by December 2, 2005. THERE WILL BE NO ON-SITE REGISTRATION.** The Division will reimburse conference expenses (registration, travel, meals and lodging) for representatives from Career Start counties.

For scheduling purposes, everyone must pre-register for all workshops. This will ensure that we have enough handouts and the room settings are appropriate. Workshops will be assigned on a first come, first serve basis. Please note that you can pre-register for workshops before paying your registration fee.

For hotel reservations, call (800) 554-6416. The hotel is holding a block of rooms until November 30, 2005 at a room rate of \$59.75 (single/double) plus tax.

If you have questions, please call David Prince or Kathy Evans at 919-733-4570.

Sincerely,

A handwritten signature in cursive script that reads "Jane Schwartz".

Jane Schwartz, Chief
Economic Services Section

Attachments
FAEP-21-2005

cc: Sherry Bradsher
Food Assistance and Energy Programs Representatives