



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Social Services

ROY COOPER • Governor  
MANDY COHEN, MD, MPH • Secretary  
WAYNE E. BLACK • Director

August 27, 2018

**DEAR COUNTY DIRECTORS OF SOCIAL SERVICES**

**ATTENTION: Directors, Program Managers and Economic Benefits Professionals**

**SUBJECT: NC FAST Project 12 Document Management Datacap Rollout Pause**

**REQUIRED ACTION: Review and Plan as Appropriate**

The state rollout of the Datacap component of NC FAST Project 12 began earlier in August to paper-based counties for use in Economic Benefit programs. At this time, a decision has been made to pause the rollout of Datacap to additional paper-based counties to allow for further refinement of the taxonomy currently in place within NC FAST. This pause is based on information received from other paper-based counties that have gone live.

During this pause, the current document naming capabilities in NC FAST and Datacap will be evaluated and refined with the goal of creating a more clearly defined document naming convention within the system. We will work with the NCACDSS, DHHS Policy Governance Board and the NC FAST Executive Advisory Sub-Committee Document Repository workgroup to share the revised taxonomy after final approval.

For counties that have already initiated the use of Datacap within Economic Benefits, please continue to use Datacap. For all other counties, you may continue to attach documents in to NC FAST directly as needed. Additional information regarding when the rollout of Datacap will resume will be shared as it becomes available.

Sincerely,

Michael Becketts  
Assistant Secretary for Human Services  
NC Department of Health and Human Services

Angela Taylor  
Director  
Office of NC Families Accessing Services through Technology

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD WELFARE SERVICES**

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603  
MAILING ADDRESS: 2408 Mail Service Center, Raleigh, NC 27699-2408  
www.ncdhhs.gov • TEL: 919-527-6340 • FAX: 919-715-6714

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