



North Carolina Department of Health and Human Services
Division of Social Services

Pat McCrory
Governor

Richard O. Brajer
Secretary

To: Dear County Director of Social Services:
Attention: Economic Services Administrators, Managers and Supervisors
Subject: Work First Family Cap Webinar
Date: January 25, 2016

The Operational Support Team has developed a Work First – Family Cap Webinar. This webinar provides policy clarification to the Work First Manual Section 106. This course includes information concerning Work First Family Cap policy including how to determine if the Family Cap is applicable, how to tell if a child is coded Family Cap in NC Fast as well as how to key Family Cap exemption evidence.

This webinar has been recorded and made available for county staff to review via the NC Fast Learning Gateway. If there are any questions, please submit questions to:
ost.policy.questions@dhhs.nc.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Regina W. Bell".

Regina W. Bell
OST Manager

OST-03-16

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