



## North Carolina Department of Health and Human Services

Pat McCrory  
Governor

Richard O. Brajer  
Secretary

**To: Dear County Director of Social Services:**

**Attention: Economic Services Administrators, Managers and Supervisors**

**Subject: FNS Filing an Application Course Availability**

**Date: November 18, 2015**

The Operational Support Team has developed a Food & Nutrition Services – Filing an Application Course. This course has been recorded and made available for county review on the NC Fast Learning Gateway and may be found in the OST Training folder. This course is intended for the new worker. It may also be utilized for review by experienced workers for policy clarification.

We encourage each county to ensure the appropriate staff and management review the course.

If there are any questions, please submit questions to [ost.policy.questions@dhhs.nc.gov](mailto:ost.policy.questions@dhhs.nc.gov).

Sincerely,

A handwritten signature in cursive script that reads "Regina W. Bell".

Regina W. Bell  
OST Manager

A handwritten signature in cursive script that reads "Ron Byrd".

Ron Byrd  
OST Manager

**OST-09-2015**

[www.ncdhhs.gov](http://www.ncdhhs.gov)

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