



Richard O. Brajer
Secretary

To: Dear County Directors of Social Services

Attention: Economic Services Managers and Supervisors

Subject: Supervisor Cluster Meetings

Date: March 23, 2016

The Operational Support Team (OST) has scheduled supervisor cluster meetings that will be conducted state-wide. The purpose of these meetings is to provide state updates as well as to give managers and supervisors an opportunity to interact with each other regarding the administration of the economic services benefit programs.

Due to the nature of these meetings, the managers and supervisors attending should be involved in the management and supervision of the Food and Nutrition Services, Work First Family Assistance, and Medicaid Programs. We also ask that these individuals would then share information gained with their agency staff. Relevant topics being addressed include OST updates, Long Term Care and PML updates, Integrated Eligibility Manual overview training, and NC FAST updates provided by County Readiness and Training teams.

We have scheduled ten (10) sessions across the state. Each county has been assigned a designated location and date to participate in these sessions. There is no cost to attend and pre-registration is not required. Registration will begin at 9:30 a.m. The meeting will be conducted from 10:00 a.m. until 3:00 pm. with a lunch break included as lunch will not be provided. There will be a limited number of seats available so each county can send a maximum of five (5) individuals.

Attached to this letter is information identifying the cluster meeting your county is assigned to attend, as well as the draft agenda. If you have questions or concerns, please contact Judy Lawrence at judy.lawrence@dhhs.nc.gov, Eva Fulcher at eva.fulcher@dhhs.nc.gov, or Rhonda Dalton at rhonda.dalton@dhhs.nc.gov.

Thank you and we look forward to having you join us at these supervisor cluster meetings.

A handwritten signature in black ink that reads 'Regina W. Bell'.

Regina W. Bell, CPM
Operational Support Team Manager

Attachments (2):

1. [Locations and county assignments](#)
2. [Draft agenda](#)

OST-18-2016

