To: Dear County Directors of Social Services

Attention: Economic Services Managers and Supervisors

Subject: Supervisor Cluster Meetings

Date: November 17, 2016

The Operational Support Team (OST) has scheduled Supervisor Cluster meetings that will be conducted state-wide. The purpose of these meetings is to provide state updates as well as to give managers and supervisors an opportunity to interact with each other regarding the administration of the economic services benefit programs.

Beginning with this round of Supervisor Cluster meetings, OST will begin providing a series of supervisor training modules. These training modules will benefit both the new and experienced supervisor.

OST has scheduled ten (10) sessions across the state. Each county has been assigned a designated location and date to participate. There is no registration fee. Registration will begin at 9:30am. Each meeting will begin promptly at 10:00am and end at 3:00pm, with a break for lunch. Lunch is not provided. Each county may send a maximum of five (5) participants.

Attached you will find the agenda for the upcoming cluster meetings in addition to information concerning the location your county is assigned to attend. OST also requests that each county bring copies of any second party review tools they utilize for sharing.

If you have questions or concerns, please contact Wendy Rachels at wendy.rachels@dhhs.nc.gov, Valerie Sutton at valerie.sutton@dhhs.nc.gov, or Lisabeth Sumner at lisabeth.sumner@dhhs.nc.gov, Brenda Gooch at Brenda.gooch@dhhs.nc.gov or Tracie Crumel at tracie.crumel@dhhs.nc.gov. Thank you and we look forward to having you join us at these supervisor cluster meetings.

Regina W. Bell, CPM
Operational Support Team Manager

Barbara Daniels
Operational Support Team Manager

Attachments (2):
County assignments and Locations
Draft agenda

OST-41-2016