



Richard O. Brajer
Secretary

Wayne E. Black
Senior Director for Social Services
and County Operations

To: Dear County Directors of Social Services
Attention: Economic Services Managers and Supervisors
Subject: Supervisor Cluster Meetings
Date: December 5, 2016

The Operational Support Team (OST) has scheduled Supervisor Cluster meetings that will be conducted state-wide. The purpose of these meetings is to provide state updates as well as to give managers and supervisors an opportunity to interact with each other regarding the administration of the economic services benefit programs.

Beginning with this round of Supervisor Cluster meetings, OST will begin providing a series of supervisor training modules. These training modules will benefit both the new and experienced supervisor.

OST has scheduled ten (10) sessions across the state. Each county has been assigned a designated location and date to participate. There is no registration fee. Registration will begin at 9:30 am. Each meeting will begin promptly at 10:00am and end at 3:00pm, with a break for lunch. Lunch is not provided. Each county may send a maximum of five (5) participants. Please note the change to the McDowell location.

Attached you will find the following items for the upcoming cluster meetings: county assignments and locations; agenda; OST PowerPoint and Special Assistance PowerPoint. Please print the appropriate number of copies for your staff attending the meeting. OST also requests that each county bring copies of any second party review tools they utilize for sharing.

If you have questions or concerns, please contact Wendy Rachels at wendy.rachels@dhhs.nc.gov, Valerie Sutton at valerie.sutton@dhhs.nc.gov, Lisabeth Sumner at lisabeth.sumner@dhhs.nc.gov, Brenda Gooch at Brenda.gooch@dhhs.nc.gov or Tracie Crumel at tracie.crumel@dhhs.nc.gov. Thank you and we look forward to having you join us at these supervisor cluster meetings.

Regina W. Bell, CPM
Operational Support Team Manager

Barbara Daniels
Operational Support Team Manager

Attachments (4):
County assignments and Locations
Agenda
OST PowerPoint
Special Assistance PowerPoint

OST-43-2016

