



Richard O. Brajer
Secretary

Wayne E. Black
*Senior Director for Social Services
and County Operations*

To: County Directors of Social Services
Attention: Economic Services Administrators, Managers, and Supervisors
Subject: FNS Training Courses Posted to NC FAST Learning Gateway
Date: December 16, 2016

The Operational Support Team has developed and posted the following Food and Nutrition Services (FNS) courses:

- **FNS 220 Authorized Representatives** - The objective of this course is to define what requirements an individual must meet to be an Authorized Representative and actions the caseworker must take when assigning an Authorized Representative for Food & Nutrition Services.
- **FNS 285 Determining Benefit Levels**- The objective of this course is to provide the worker with a better understanding of how income and deductions relate to each other and to the determination of the FNS unit's benefit level.

The webinars have been recorded and made available for county staff to review via the NC FAST Learning Gateway. OST training courses can be accessed via the OST Training Folder link located on the NC FAST Learning Gateway home page.

If there are any questions, please submit questions to ost.policy.questions@dhhs.nc.gov

Sincerely,

Regina W. Bell
OST Manager

Barbara M. Daniels
OST Manager

OST-46-2016

