



## North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

June 26, 2003

### Re: **TANF Data Collection Schedule for State Fiscal Year 2003-2004**

Dear County Director of Social Services:

#### **Attention: Work First Supervisors**

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2003-2004. To counties who are keying your own county data, please continue to refer to the website: <https://www.tdc.dhhs.state.nc.us>.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line system. We will continue to send a report to each county that has cases selected for data collection along with an EIS Terminal Message with details regarding the sample when it is available for entry each month.

We appreciate your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates.

If you have any questions regarding TANF Data Collection activities, contact your Work First Representative or Alma Spencer at (919) 733-8938.

Sincerely,

Hank Bowers, Assistant Chief

Performance Reporting/Automation

HB/ABS  
PM-PRA-02-2003

**TANF DATA COLLECTION AND REPORTING  
ACTIVITIES SCHEDULE**

<b>Report Month</b>	<b>Sample Online</b>	<b>Keying Deadline</b>
July-03	August 5, 2003	August 22, 2003
August-03	September 5, 2003	September 23, 2003
September-03	October 7, 2003	October 23, 2003
October-03	November 7, 2003	November 21, 2003
November-03	December 5, 2003	December 19, 2003
December-03	January 8, 2004	January 23, 2004
January-04	February 6, 2004	February 23, 2004
February-04	March 5, 2004	March 25, 2004
March-04	April 5, 2004	April 23, 2004
April-04	May 6, 2004	May 24, 2004
May-04	June 7, 2004	June 24, 2004
June-04	July 6, 2004	July 23, 2004