



North Carolina Department of Health and Human Services
Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

June 2, 2004

**Re: TANF Data Collection Schedule
for State Fiscal Year 2004-2005**

Dear County Director of Social Services:

Attention: Work First Supervisors

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2004-2005. Please continue to refer to the website: <https://www.tdc.dhhs.state.nc.us> for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. EIS will continue to send a Terminal Message with details regarding when the sample is available for data entry each month.

We appreciate your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates.

If you have any questions regarding TANF Data Collection activities, contact your Work First Representative or Alma Spencer at (919) 733-8938.

Sincerely,

Hank Bowers, Chief
Performance Reporting/Automation

HB/ABS
PM-PRA-04-2004

**TANF DATA COLLECTION AND REPORTING
ACTIVITIES SCHEDULE**

Report Month	Sample Online	Keying Deadline
July-04	August 5, 2004	August 23, 2004
August-04	September 6, 2004	September 23, 2004
September-04	October 7, 2004	October 22, 2004
October-04	November 5, 2004	November 22, 2004
November-04	December 6, 2004	December 20, 2004
December-04	January 6, 2005	January 24, 2005
January-05	February 7, 2005	February 23, 2005
February-05	March 7, 2005	March 25, 2005
March-05	April 6, 2005	April 22, 2005
April-05	May 6, 2005	May 24, 2005
May-05	June 7, 2005	June 24, 2005
June-05	July 6, 2005	July 22, 2005