



North Carolina Department of Human Resources  
Division of Social Services

Economic Independence Section • 325 North Salisbury Street  
2420 Mail Service Center • Raleigh, North Carolina 27699-2420  
Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon Beal, Director  
(919) 733-3055

June 9, 2005

**RE: County Holiday Schedule**

Dear County Director of Social Services:

Please indicate on the attached sheet your county's holidays or days your agency will be closed for business from January 1, 2006 through December 31, 2006. This information is critical to ensure automated notices to recipients reflect the correct ten business days for the appeal period. Please fax or email the completed attachment to Alma Spencer at (919) 733-0645 or [Alma.Spencer@ncmail.net](mailto:Alma.Spencer@ncmail.net) by August 15, 2005.

In previous years, some counties were unable to comply within the requested time frame because holidays had not been approved by their county commissioners. If this is the case, please indicate by August 13, 2005, when this information will be made available. Also, for your convenience, the holiday schedule for the State Office is attached.

Thank you for your cooperation in this matter. If you have any questions, please contact Alma Spencer at (919) 733-8938.

Sincerely,

Hank Bowers, Chief  
Performance Reporting/Automation

HB/abs

Attachments

**PM-PRA-8-2005**

COUNTY \_\_\_\_\_

**HOLIDAYS OR DAYS AGENCY WILL BE CLOSED FOR BUSINESS FROM  
JANUARY 1, 2006 THROUGH DECEMBER 31, 2006**

Please list each date separately. Give month and day.

**HOLIDAY**

**MONTH AND DAY**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Please fax by August 15, 2005 to:

Reporting/Automation  
(919) 733-0645

Alma Spencer, Program Consultant  
Performance

Fax Number: