



North Carolina Department of Health and Human Services Division of Social Services

Economic Independence Section • 325 North Salisbury Street
2420 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director
(919) 733-3055

September 14, 2005

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

**SUBJECT: Federal Reporting on Individuals Displaced by Hurricane Katrina
Receiving SSBG - Funded Services in North Carolina**

The Division of Social Services has received yet another directive from the Administration for Children and Families that requires the reporting of data on the number of individuals displaced by Hurricane Katrina who are receiving SSBG-funded services in North Carolina. We are required to report these data to ACF each remaining Monday, Wednesday and Friday through the month of September and weekly during the month of October.

In order to comply with the reporting requirements, each county having contact with individuals displaced by Hurricane Katrina who are requesting these services is being asked to submit ongoing reports to the Division. Considering the number of similar requests for data that you have been receiving, it may be helpful to designate one staff member in each local agency to coordinate the collection of the data to be reported to the Division. The reporting form and instructions are in a single Excel document that can be obtained by clicking on the link below.

Please review the attached instructions carefully and make every effort to comply with the submission schedule. Data collected from these and similar reports will be critical should North Carolina have the opportunity to request additional Federal funds. The ACF Office of Community Services needs the data now in order to advocate for and secure additional funds.

If you have any questions about this matter, please contact me at 919-733-4530.

Sincerely,

A handwritten signature in black ink that reads "Hank Bowers".

Hank Bowers, Chief
Performance Reporting & Automation

HB:hb

[Katrina Reporting Form.xls](#)

PM-PRA-10-2005