



## North Carolina Department of Health and Human Services Division of Social Services

Economic Independence Section • 325 North Salisbury Street  
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Courier # 56-20-25

Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Pheon E. Beal, Director  
(919) 733-3055

September 26, 2005

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES:

**SUBJECT: Federal Reporting on Individuals Displaced by Hurricane Katrina AND Hurricane Rita Receiving SSBG - Funded Services in North Carolina**

On Friday, September 23, 2005, the Division of Social Services received another directive from the Administration for Children and Families that requires the reporting of data on the number of individuals receiving SSBG-funded services in North Carolina who were displaced by Hurricane Rita along with current reporting on individuals displaced by Hurricane Katrina. We are required to report these data to ACF each remaining Monday, Wednesday and Friday through the month of September and weekly during the month of October.

In order to comply with the reporting requirements, each county having contact with individuals displaced by either Hurricane Katrina or Hurricane Rita who are requesting these services is being asked to submit ongoing reports to the Division. The revised reporting form and instructions are in a single Excel document that can be obtained by clicking on the link below. The form is the same as used for reporting evacuees of Hurricane Katrina, with the following additions/changes:

- Counties should now indicate if the evacuees' State of Origin is Alabama, Louisiana, Mississippi or Texas
- Counties should enter the number of individuals that are being reported as evacuees of Katrina and the number being reported as evacuees of Rita

Please review the attached instructions carefully and make every effort to comply with the submission schedule. Data collected from these and similar reports will be critical should North Carolina have the opportunity to request additional Federal funds. The ACF Office of Community Services needs the data now in order to advocate for and secure additional funds.

If you have any questions about this matter, please contact me at 919-733-4530.

Sincerely,

A handwritten signature in black ink that reads "Hank Bowers".

Hank Bowers, Chief  
Performance Reporting & Automation