



North Carolina Department of Health and Human Services
Division of Social Services

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS
Sherry S. Bradsher
Division Director

May 15, 2013

Dear County Directors of Social Services

ATTENTION: Work First Supervisors

SUBJECT: TANF Data Collection Schedule for State Fiscal Year 2013-2014

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2013-2014. Please continue to refer to the website: <http://www.tdc.dhhs.state.nc.us> for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates so that cases with problems will be resolved by the deadline.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. DSS will continue to send a Listserv Message with details regarding when the sample is available for data entry each month.

The Division appreciates your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates. The TANF Data Collection System will continue to be used until all data is in NC FAST and can be obtained from that system only.

If you have any questions regarding TANF Data Collection activities, contact your Work First Program Consultant or Chris Davis at (919) 527-6266.

Sincerely,

Hank Bowers, Chief
Performance Management/Reporting and
Evaluation Management Section

HB/csd

PM-REM-01-2013

Performance Management/Reporting & Evaluation Management Section
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TANF DATA COLLECTION AND REPORTING ACTIVITIES SCHEDULE

Report Month	Sample Online	Keying Deadline
June 2013	July 5, 2013	July 22, 2013
July 2013	August 5, 2013	August 21, 2013
August 2013	September 5, 2013	September 23, 2013
September 2013	October 3, 2013	October 21, 2013
October 2013	November 5, 2013	November 21, 2013
November 2013	December 4, 2013	December 20, 2013
December 2013	January 6, 2014	January 23, 2014
January 2014	February 5, 2014	February 21, 2014
February 2014	March 5, 2014	March 21, 2014
March 2014	April 3, 2014	April 22, 2014
April 2014	May 5, 2014	May 21, 2014
May 2014	June 4, 2014	June 20, 2014