



## North Carolina Department of Health and Human Services Division of Social Services

325 North Salisbury Street • Raleigh, North Carolina 27603  
Courier # 56-20-25

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

**April 24, 2008**

**Dear County Directors of Social Services**

**ATTENTION: Work First Supervisors**

**SUBJECT: TANF Data Collection Schedule for State Fiscal Year 2008-2009**

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2008-2009. Please continue to refer to the website: <http://www.tdc.dhhs.state.nc.us> for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. EIS will continue to send a Terminal Message with details regarding when the sample is available for data entry each month.

We appreciate your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates.

If you have any questions regarding TANF Data Collection activities, contact your Work First Representative or Barbara Simpson at (919) 733-7831.

Sincerely,

A handwritten signature in cursive script that reads "Hank Bowers".

Hank Bowers, Chief  
Performance Management/Reporting and  
Evaluation Management Section

HB/bds  
**PM-REM-02-2008**

**TANF DATA COLLECTION AND REPORTING  
ACTIVITIES SCHEDULE**

<b>Report Month</b>	<b>Sample Online</b>	<b>Keying Deadline</b>
June 2008	July 3, 2008	July 24, 2008
July 2008	August 5, 2008	August 26, 2008
August 2008	September 4, 2008	September 25, 2008
September 2008	October 2, 2008	October 23, 2008
October 2008	November 4, 2008	November 26, 2008
November 2008	December 3, 2008	December 22, 2008
December 2008	January 5, 2009	January 26, 2009
January 2009	February 5, 2009	February 26, 2009
February 2009	March 5, 2009	March 26, 2009
March 2009	April 2, 2009	April 23, 2009
April 2009	May 5, 2009	May 27, 2009
May 2009	June 4, 2009	June 25, 2009