



North Carolina Department of Health and Human Services Division of Social Services

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Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

May 17, 2011

Dear County Directors of Social Services

ATTENTION: Work First Supervisors

SUBJECT: TANF Data Collection Schedule for State Fiscal Year 2011-2012

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2011-2012. Please continue to refer to the website: <http://www.tdc.dhhs.state.nc.us> for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates so that cases with problems will be resolved by the deadline.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. EIS will continue to send a Terminal Message with details regarding when the sample is available for data entry each month.

The Division appreciates your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates.

If you have any questions regarding TANF Data Collection activities, contact your Work First Program Consultant or Stephanie Jones at (919) 334-1235.

Sincerely,

A handwritten signature in black ink that reads "Hank Bowers".

Hank Bowers, Chief
Performance Management/Reporting and
Evaluation Management Section

HB/srj
PM-REM-03-2011

TANF DATA COLLECTION AND REPORTING ACTIVITIES SCHEDULE

Report Month	Sample Online	Keying Deadline
June 2011	July 5, 2011	July 21, 2011
July 2011	August 3, 2011	August 19, 2011
August 2011	September 6, 2011	September 22, 2011
September 2011	October 5, 2011	October 21, 2011
October 2011	November 3, 2011	November 21, 2011
November 2011	December 5, 2011	December 21, 2011
December 2011	January 5, 2012	January 23, 2012
January 2012	February 3, 2012	February 21, 2012
February 2012	March 5, 2012	March 21, 2012
March 2012	April 4, 2012	April 20, 2012
April 2012	May 3, 2012	May 21, 2012
May 2012	June 5, 2012	June 21, 2012