



North Carolina Department of Health and Human Services
Division of Social Services

Pat McCrory
Governor

Aldona Z. Wos, M.D.
Ambassador (Ret.)
Secretary DHHS

Wayne E. Black
Division Director

May 2, 2014

Dear County Directors of Social Services

ATTENTION: Work First Supervisors

SUBJECT: TANF Data Collection Schedule for State Fiscal Year 2014-2015

The TANF Data Collection and Reporting Activities Schedule is attached for the State fiscal year 2014-2015. Please note that effective May 5, 2014 the TANF Data Collection website address will be updated to <https://csdwtdc.dhhs.state.nc.us>. Use the new address link for keying your county data.

The dates shown on the schedule are the **latest** dates for activity completion in order to allow staff to review the report and meet federal deadlines for report submission. Counties are encouraged to key as much data as possible before these cut off dates so that cases with problems will be resolved by the deadline.

Please share this schedule with all individuals who collect and enter data into the TANF Data Collection on-line System. DSS will continue to send a Listserv Message with details regarding when the sample is available for data entry each month.

The Division appreciates your hard work and dedication in completing the TANF Data Collection. Your actions ensure that the State will comply with the federal mandates. The TANF Data Collection System will continue to be used until all data is in NC FAST and can be obtained from that system only.

If you have any questions regarding TANF Data Collection activities, contact your Work First Program Consultant or Chris Davis at (919) 527-6266.

Sincerely,

A handwritten signature in black ink that reads "Hank Bowers".

Hank Bowers, Chief
Performance Management/Reporting and Evaluation
Management Section

HB/csd

PM-REM-03-2014

Performance Management/Reporting & Evaluation Management Section
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TANF DATA COLLECTION AND REPORTING ACTIVITIES SCHEDULE

Report Month	Sample Online	Keying Deadline
June 2014	July 3, 2014	July 22, 2014
July 2014	August 5, 2014	August 21, 2014
August 2014	September 4, 2014	September 22, 2014
September 2014	October 3, 2014	October 21, 2014
October 2014	November 5, 2014	November 21, 2014
November 2014	December 3, 2014	December 19, 2014
December 2014	January 6, 2015	January 22, 2015
January 2015	February 4, 2015	February 20, 2015
February 2015	March 4, 2015	March 20, 2015
March 2015	April 3, 2015	April 21, 2015
April 2015	May 5, 2015	May 21, 2015
May 2015	June 3, 2015	June 19, 2015