



North Carolina Department of Human Resources
Division of Social Services

Performance Management Section • 325 North Salisbury Street
2415 Mail Service Center • Raleigh, North Carolina 27699-2420
Courier # 56-20-25

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director
(919) 733-3055

June 15, 2010

RE: County Holiday Schedule

Dear County Director of Social Services:

Please indicate on the attached sheet your county's holidays or days your agency will be closed for business from January 1, 2011 through December 31, 2011. This information is critical to ensure automated notices to recipients reflect the correct ten business days for the appeal period. Please fax the completed attachment to Wayne Chaison at (919) 334-1052 or email to Wayne.Chaison@dhhs.nc.gov by August 13, 2010.

In previous years, some counties were unable to comply within the requested time frame because holidays had not been approved by their county commissioners. If this is the case, please indicate by August 13, 2010, when this information will be made available. The State holiday schedule will be used for your county until the county's holiday schedule is received. For your convenience, the holiday schedule for the State Office is attached.

Thank you for your cooperation in this matter. If you have any questions, please contact Wayne Chaison at (919) 733-8938.

Sincerely,

A handwritten signature in cursive script that reads "Thelma Hassell".

Thelma Hassell, Supervisor
Information Support Unit
Performance Mgmt/Reporting & Evaluation
Mgmt Section

TH/wc

Attachments
PM-REM-04-2010

COUNTY _____

**HOLIDAYS OR DAYS AGENCY WILL BE CLOSED FOR BUSINESS FROM
JANUARY 1, 2011 THROUGH DECEMBER 31, 2011**

Please list each date separately. Give month and day.

HOLIDAY

MONTH AND DAY

Please fax by August 13, 2010 to:

**Wayne Chaison, Program Consultant
Information Support Unit
Performance Mgmt/Reporting & Eval Mgmt
Fax Number: (919) 334-1052**

**NC Department of Health and Human Services
2011 Holiday Schedule**

| Holiday | Observance Date | Day of Week |
|-----------------------------------|---------------------------|--------------------|
| New Year's Day | December 31, 2010 | Friday |
| Martin Luther King Jr.'s Birthday | January 17, 2011 | Monday |
| Good Friday | April 22, 2011 | Friday |
| Memorial Day | May 30, 2011 | Monday |
| Independence Day | July 4, 2011 | Monday |
| Labor Day | September 5, 2011 | Monday |
| Veteran's Day | November 11, 2011 | Friday |
| Thanksgiving | November 24 & 25, 2011 | Thursday & Friday |
| Christmas | December 26 & 27, 2011 | Monday & Tuesday |
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