



North Carolina Department of Health and Human Services  
Division of Social Services

325 North Salisbury Street • 2405 MSC • Raleigh, North Carolina 27699-2405

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

December 19, 2008

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES**

**SUBJECT: Crisis Intervention Program (CIP) Data Available in Client Services Data Warehouse (CSDW)**

The Client Services Data Warehouse (CSDW) has been updated to include the Crisis Intervention Program (CIP) data in the DHHS003 universe. This data is loaded in the CSDW each night that the CIP system is updated.

Metadata for CIP is available on the Metadata website at <http://www.csdw.metadata.dhhs.state.nc.us/metadata.asp>. Metadata is a description of each data element in the CIP tables. Valid values and their descriptions are listed when applicable. For example, in the CIP Application Table, you can use Metadata to find the description of the data element, Assistance Type. The valid values, Cool, Heat, Other, Temporary Housing are listed. Metadata can be found by clicking on the drop down box and scrolling to the CIP table which stores the data you would like to view.

Any questions you have regarding access to the CIP data in the CSDW may be directed to DHHS Customer Support at (919) 855-3200 option 2.

We hope you find the addition of the CIP data in the CSDW helpful and a means to provide your county with better tools to serve our customers.

Sincerely,

A handwritten signature in cursive script that reads "Robin Register".

Robin Register, Assistant Chief  
Performance Management/Reporting and  
Evaluation Management Section

RR/heo

**PM-REM-10-2008**