



North Carolina Department of Health and Human Services Division of Social Services

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Michael F. Easley, Governor
Carmen Hooker Buell, Secretary

Pheon E. Beal, Director
(919) 733-3055

September 25, 2001


Subject: NC FAST e-Form Project

Dear County Director of Social Services:

The NC FAST Program (Families Accessing Services through Technology, formerly BPI) is pleased to announce a new quick hit project – eForms. As part of this quick hit, the forms that are used by county departments, including some applications, will be made available via the Internet and they will have “simple interactive functionality”. Simple interactive functionality means that the forms can be completed on-line, but then must be printed and distributed as appropriate. Without additional software on your desktop, the data on the forms can not be saved and does not migrate into a database for storage or use later. If you are interested in receiving information regarding tools which will allow workers to save completed forms for use at a later time or to establish electronic files for cases, you may contact Jane Smith (Jane.Smith@ncmail.net) or Kevin Kelley (Kevin.Kelley@ncmail.net) at 919/878-5700.

A number of forms available with this functionality have already been published at: <http://info.dhhs.state.nc.us/olm/forms/>. Also, the following applications are available.

NC Health Choice for Children – English and Spanish Versions (this application can also be used for Health Check or Medicaid), available at: <http://www.dhhs.state.nc.us/dma/ChildSupportServices>, available at: http://www.dhhs.state.nc.us/dss/cse/cse_hm.htm

Just look for the  indicating forms that have simple interactive functionality.

When you receive the applications, you must follow appropriate policy in determining if the application meets the definition of “complete.” Please refer to the Family and Children’s Medicaid or Child Support Manual as appropriate.

Sincerely,

A handwritten signature in black ink that reads "Sherry S. Bradsher".

Sherry S. Bradsher, Special Assistant
County Operations

SSB:law

Cc: Peggy Ball
Nina Yeager

RIM-1-2001