



North Carolina Department of Health and Human Services  
Division of Social Services – Program Compliance

Pat McCrory  
Governor

Wayne E. Black  
Division Director

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

January 15, 2015

Dear County Director of Social Services:

Attention: County Department of Social Services Disaster Shelter Operations

Subject: Emergency Shelter Survey

The County Department of Social Services local plays an important roll when a disaster threatens North Carolina. Many of you may be called upon to respond to a State Emergency Situation.

Please help us to be better prepare for a State Emergency by completing The Emergency Shelter Survey. The ESS will help us to gather information about emergency shelter operations in each of the counties in North Carolina to determine who the lead agency is, who are support agencies and other factors regarding congregate shelter operations. If you need to consult with partner agencies in order to complete the survey please do so. Please complete the survey and return by February 9, 2015.

You will find a survey at: <https://www.ncsurveymax.com/TakeSurvey.aspx?SurveyID=I8KIm862>

If you should have questions, please feel free to contact Rogelio Valencia, State Emergency Response Team Coordinator at 919-527-6423

Sincerely,

A handwritten signature in cursive script that reads "Carlotta Dixon".

Carlotta Dixon, MHS, CPM  
North Carolina Department of Health and Human Services  
Section Chief  
SERT ESF 6 Human Services Lead

**PC-01-2015**

**PROGRAM COMPLIANCE**

www.ncdhhs.gov • www.ncdhhs.gov/dss  
Tel (919) 527-6426

Physical Address: Dix Campus – McBride Building • 820 South Boylan Avenue, Raleigh, NC 27603  
Mailing Address: 2401 Mail Service Center • Raleigh, North Carolina 27699-2401  
An Equal Opportunity / Affirmative Action Employer

