



North Carolina Department of Health and Human Services  
Division of Social Services

Pat McCrory  
Governor

Aldona Z. Wos, M.D.  
Ambassador (Ret.)  
Secretary DHHS

Wayne E. Black  
Division Director

**March 21, 2014**

Dear County Director of Social Services

Attention: Civil Rights/Title VI/LEP Coordinators

Subject: DSS State Forms Translated into Spanish, Arabic, French, German, Korean, and Vietnamese

More than five (5) percent of North Carolina's citizens speak Spanish, Arabic, French, German, Korean, and Vietnamese as their primary language and are using services provided by local DSS agencies in growing numbers. Many do not read nor understand English.

To address this on-going challenge, in an effort to assist counties and families speaking Spanish, Arabic, French, German, and Vietnamese in North Carolina, the North Carolina Division of Social Services is working to ensure that all forms considered vital for service delivery are translated as soon as possible. To this end, we are pleased to announce that we recently published on the State forms website a number of newly translated forms and documents. These forms can be accessed at <http://info.dhhs.state.nc.us/olm/forms/forms.aspx?dc=dss>.

Please contact Carlotta Dixon, Civil Rights/Title VI/LEP Compliance Coordinator at 919-7527-6421, if you have any questions or identify DSS state forms that may need to be translated into Spanish, Arabic, French, German, Korean, and Vietnamese.

Sincerely,

A handwritten signature in black ink that reads "Wayne E. Black".

Wayne E. Black

**PC-03-2014**

www.ncdhhs.gov • www.ncdhhs.gov/dss  
Tel 919-527-6335 • Fax 919-334-1018

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Mailing Address: 2401 Mail Service Center • Raleigh, NC 27699-2401  
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