



Recent Monitoring Findings

June 5, 2014

- No ADP equipment plan completed and on file
- Software & ADP purchases reported as 310 instead of 383.
- Health Choice Penetration Rate not applied to NC Fast HC time
- Incorrect SIS codes used for reporting Family and Children's Medicaid – refer to most recent DCD letter dated June 2, 2014



Recent Monitoring Findings cont'd

- Remember to reconcile payroll register with general ledger
- Payment of Stipends to staff such as for cell phones, internet access at home, or travel requires a reconciliation process. It is the county's choice regarding when the reconciliation is performed (monthly, quarterly, semi-annually, or annually). If reconciliation is not performed, then the cost is unallowable.



Recent Monitoring Findings cont'd

- Contract Attorney costs cannot be reported as one lump sum under 310 General Admin Support. The costs must be reported to the program area for which the services were provided:
 - 349 General Services Support
 - 359 General Income Maint. Support
 - 449 IV-D Private Service Contract
 - 310 General Admin Support (only for administrative legal services such as personnel).