

## **Local Business Liaison talking points for conference call**

February 3, 2015

Budget Estimates (to be posted by February 15) and Budget Template (already posted), web link <http://www.ncdhhs.gov/dss/budget/estimates.htm>

Maximus TEC/Quic Uplift – Send in request to expense if two EFT's combined total \$5,000 or more - add to your ADP plan regardless of cost - then claim to 383 when you receive the approval from Controller's Office. As far as what to budget for next year, we do not yet know. We recommend you budget at least the same amount as this year, including the Maximus annual maintenance cost plus the two EFT's for the uplift.

Self-assessments are due March 15, 2015 to your Local Support Manager this year rather than to your LBL. Send to Christy Nash at [christy.nash@dhhs.nc.gov](mailto:christy.nash@dhhs.nc.gov) or Darrell Renfroe at [darrell.renfroe@dhhs.nc.gov](mailto:darrell.renfroe@dhhs.nc.gov)

Review XS411 & XS337 reports, particularly the amounts that have been moved to 100% county. Check each quarter when new allocations are posted on the 411 report. Be aware of overspending and plan how to draw all possible remaining funds. Use your balanced Quic 411 report to view and make changes before uploading.

For CPS staff coding day sheets, any case or child that is IV-E eligible must be coded to Z on the day sheet. Some counties stopped coding 215-Z time in order to use some of the new 100% State funds for CPS staff. Talk to your LBL about the best plan for using the state funds, as well as maximizing IV-E and meeting your Work First MOE.

All counties did respond to the request to purchase Medicaid equipment at 75%, or declined to participate. Although the approval from CMS is a statewide process, each participating county will be making their own purchases after the approval is received. The memo with four signatures takes the place of sending in a revised ADP Plan.

Look at amount of cost in 50% Medicaid and Special Assistance admin (app codes 412 and 444), compared to 75% Medicaid and Special Assistance (app codes 421 and 434). Do prior month adjustments back to June services. In TEC, run the report Average Percent of Time. Look for staff with time to 64-09-B and 64-10-B. If those staff do not do fraud/outreach activities, the cost needs to be adjusted to 75%. We are requesting that ALL prior month adjustments are completed this month, on the 1571 due February 15.

Last month we received NCHC v MA percentages in an email, based on NCFAST data, which is more inclusive than the old EIS report. Stay tuned for similar instructions on how to report Family/Children's Medicaid/Health Choice staff time for January services.

Take advantage of upcoming training opportunities at the NCACDSS regional meetings. At the Eastern region this month there will be an additional full day of training on Wednesday 2/25 on foster care reimbursement with Tina Bumgarner. The LBLs are working with NCACDSS to begin providing regular quarterly new fiscal officer training in each region, in addition to the regular quarterly fiscal updates we are now doing.