

NC

NVRA **program**



**NC State Board of Elections
Part 2 – NVRA Settlement
Agreement Changes**

April 2019

TOPICS



- **In-Person Covered Transactions**

- Agency NVRA Process
- Covered Transactions in NC FAST
- Modifications to NC FAST
- Other NC FAST Changes

- **Remote Transactions**

- Modifications to ePASS
- DSS Cover Letter
- NVRA and Remote Transactions
- Remote Transactions & Mailings

- **Assistance**

- **Data Analysis & Monitoring**

- Data Collection & Website Reports
- Semi-Annual Report
- Oversight & Monitoring

- **Materials & Supplies**

- Request for Supplies
- NVRA Resource Page

- **Housekeeping**



IN-PERSON
COVERED
TRANSACTIONS

WHO'S COVERED



GS § 163-82.20(i)

Ineligible Applications Prohibited. – No person shall make application to register to vote under this section if that person is ineligible on account of age, citizenship, lack of residence for the period of time provided by law, or because of conviction of a felony

Covered person must be a U.S. citizen.

Covered person must be at least 16 years of age.

AGENCY NVRA PROCESS

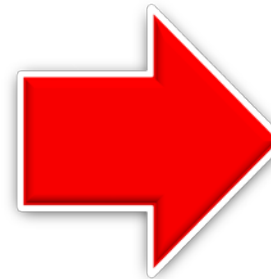


Distribute with each:

Application for
service or
assistance

Recertification
or renewal

Change of
address



Laminated
Form

Voter
Registration
Application

Assistance

Covered Transactions

AGENCY NVRA PROCESS



Ask every
covered
applicant:

- “If you are not registered to vote where you live now, would you like to apply to register to vote here today?”

LAMINATED FORM

For use in county DSS
offices during
In-Person Transactions



NVRA INFORMATION
SHEET

P.O. Box 27255
Raleigh, NC
27611-7255
Mailing Address

elections.sboe@ncsbe.gov
E-mail
(919) 814-0700 or
(866) 522-4723
Phone

(919) 715-0135
Fax

1

**NVRA
Statement**

Voter registration agencies are required to provide the opportunity to register to vote at the initial application for service or assistance and during recertification, renewal, or change of address. 52 U.S.C. § 20506(a)(6)(B) requires the information below be provided to you.

2

**Voter
Registration
Question**

If you are not registered to vote where you live now, would you like to apply to register to vote here today?

Please select one of the options below:

YES NO

IF YOU DO NOT CHECK EITHER BOX, YOU WILL BE CONSIDERED TO HAVE DECIDED
NOT TO REGISTER TO VOTE AT THIS TIME.

(Your selection will be recorded by the Caseworker in the NC FAST System)

3

Assistance

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.

4

Your Rights

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the NC State Board of Elections, P.O. Box 27255, Raleigh, NC 27611-7255 or you may call the agency at 1-866-522-4723.

SBOE 2019-03



HOJA INFORMATIVA
DE NVRA

P.O. Box 27255
Raleigh, NC
27611-7255
Dirección Postal

elections.sboe@ncsbe.gov
Correo Electrónico
(919) 814-0700 or
(866) 522-4723
Teléfono

(919) 715-0135
Fax

1

**Declaración
de NVRA**

Las agencias de inscripción electoral están obligadas a proporcionar la oportunidad de inscribirse para votar en la solicitud inicial de servicio o asistencia y durante la recertificación, renovación o cambio de dirección. 52 U.S.C. § 20506 (a) (6) (B) requiere que se le proporcione la información a continuación.

2

**Pregunta de
Inscripción de
Votante**

Si usted no está inscrito para votar en la dirección donde vive actualmente, ¿le gustaría inscribirse para votar aquí hoy?

Por favor seleccione una de las opciones abajo:

SÍ NO

SI NO MARCA NINGUNA CASILLA, SE CONSIDERARÁ QUE HA DECIDIDO NO
INSCRIBIRSE PARA VOTAR EN ESTE MOMENTO.

(Su selección será grabada por el trabajador social en el sistema NC FAST)

3

Ayuda

Inscribirse para votar o rehusar inscribirse no afectará la cantidad de ayuda proporcionada por esta agencia.

Si desea ayuda para completar la solicitud de inscripción para votar, la agencia le proporcionará esa ayuda. La decisión de solicitar o aceptar ayuda es suya. Usted puede llenar la solicitud en privado.

4

Sus Derechos

Si cree que alguien ha interferido con su derecho a inscribirse para votar o su derecho a elegir su propio partido político u otra preferencia política, puede presentar una queja con la Junta Estatal de Elecciones de Carolina del Norte, P. O. Box 27255, Raleigh, NC 27611-7255 o llamando la agencia al 1-866-522-4723.

SBOE 2019-03

COVERED TRANSACTIONS IN NC FAST



Direct each client to review the Laminated Form

Ask each client the Voter Preference Question and record the answer in NC FAST or leave as default to "Please Select" if the client doesn't answer

Give every client a Voter Registration Form automatically, without regard to his or her response to the Voter Preference Question

Offer to assist the client in completing the form if he or she answered "yes" to the Voter Preference Question

If the client completes a Voter Registration Form, review it for completeness of all mandatory fields necessary to register to vote

Claimant Details



Asian	<input type="checkbox"/>	Native Hawaiian or Other Pacific Islander	<input type="checkbox"/>
White or Caucasian	<input type="checkbox"/>	Unreported	<input type="checkbox"/>

Education

What is the highest grade completed in school by the claimant?

Does the claimant currently attend high school, college, vocational or technical school?

Voter Registration

[Help](#)

Worker Instructions:

1. Give every Client a Voter Registration Form automatically, without regard to his/her response to the Voter Preference Question.
2. Give every Client the Laminated Form for review.
3. Allow the Client time to read the Laminated Form.
4. Ask the Voter Preference Question and record the answer into NC FAST. No response shall be entered for any Client who fails to answer the question.

If you are not registered to vote where you live now, would you like to apply to register to vote here today? IF YOU DO NOT ANSWER THE QUESTION, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Close

Back

Next

MODIFICATIONS TO NC FAST

- NC FAST displays the same procedure to assist caseworkers through this administrative process
- Caseworkers should record the client's answer to the voter preference question by selecting the "yes", "no" or leave as default to "Please Select" if the client doesn't answer

VOTER REGISTRATION:

Your caseworker has given you a Voter Registration Application. Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the Voter Registration Application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private. You can return your completed Voter Registration Application to your DSS caseworker or return it to the State Board of Elections (the address is found on the back of the form).

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with the State Board of Elections.

During the application, you were asked the following question:

If you are not registered to vote where you live now, would you like to apply to register to vote here today? (yes/no)

IF YOU DO NOT ANSWER THE QUESTION, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

Your response was: **Declined to Answer**

Your Signature and Statement of Understanding

By signing this application I am saying that:

1. I have told the truth on this form.
2. I agree to give information about what I have said so that my application can be processed.
3. I give permission to social services to get proof of what I have said from any person, agency, or business. Other person, agencies, or businesses include but are not limited to: employers, banks, savings and loans, landlords, etc.
4. I understand my expenses may be used to figure my Food and Nutrition Services amount. If I do not tell you about some of my expenses and/or verify them, they may not be used in the budget to calculate the amount of my benefits.
5. I have read and understand the North Carolina Public Assistance Rights and Responsibilities form found at: <http://info.dhhs.state.nc.us/olm/forms/dss/ncfast-20009.pdf>

Signature _____ Date _____

Witness Signature (if signature above is an 'X') _____ Date _____

Caseworker's Signature _____ Date _____

For Agency Use Only:

Date Mailed:

Date Received in Agency:

County Case Number:

Comments:

REVISED SUMMARY OF BENEFITS APPLICATION

- Voter Preference Question is prominently displayed.
- The client's response to the Voter Preference Question is displayed.
- The display box is immediately above the space for the client's signature.

OTHER NC FAST CHANGES - RECERTIFICATIONS

- NC FAST has a new addition that will capture voter registration data regarding Recertifications
- Use the Voter Registration section to record the client's response to voter registration services

New Recertification



* required field

Date Received *

Method * Status

Next Certification Period Start Date *

Voter Registration

Registration Requested

FNS/SNAP Recertification

Date Required Information

Provided

Good Cause for Late Recertification

Date Good Cause Determined

Comments

Save

Cancel

OTHER NC FAST CHANGES – DISTRIBUTION OF VOTER REGISTRATION FORM

New Voter Registration ? ×

Received Date * * required field

Voter Registration Details

Start Date * * required field End Date

Registration Requested

Distribution Method

Comments

Yes

No

New Voter Registration ? ×

Received Date * * required field

Voter Registration Details

Start Date * * required field End Date

Registration Requested

Distribution Method

Comments

Voter registration provided to/handed to Client

Voter registration mailed to Client

- Under Voter Registration Details in the Evidence Queue select “yes” or “no” to record if the client requested registration services.
- A drop-down box has been added in NC FAST to confirm voter registration services have been provided to a client.
- Caseworkers should use the drop-down box to confirm that they have **provided a Voter Registration Form** during an **In-Person Transaction** or **mailed the required Voter Registration Form** to clients following a transaction in which a mailing is required.
- Caseworkers have the following dropdown options:
 - “Voter registration provided to/handed to Client”
 - “Voter registration mailed to Client.”

OTHER NC FAST CHANGES - CHANGE OF ADDRESS

Add Phone and Address Wizard

1 Select Members 2 New Phone Number 3 New Address 4 Validate Address 5 Voter Details

Step 5: Enter the voter details.

Voter Registration Requested	<input type="text"/>
Distribution Method	<input type="text"/>
Comments	Yes No

Cancel Back Save

When a change of address is reported as part of an In-Person Transaction, separately from any other Covered Transactions, caseworkers are required to:

- Provide the client with a coded Voter Registration Form
- Show the client the Laminated Form
- Offer the client assistance in completing the Voter Registration Form
- Note voter registration services was requested by selecting “yes” or “no”
- Note the distribution method by selecting “Voter registration handed to Client” or “Voter registration mailed to Client”

Add Phone and Address Wizard

1 Select Members 2 New Phone Number 3 New Address 4 Validate Address 5 Voter Details

Step 5: Enter the voter details.

Voter Registration Requested	<input type="text"/>
Distribution Method	<input type="text"/>
Comments	Voter registration provided/handed to Client Voter registration mailed to Client

Cancel Back Save



REMOTE TRANSACTIONS

- Remote Transactions are Covered Transactions that take place through ePASS, telephone transactions, fax, email or internet.
- County DSS staff must offer the same degree of assistance to clients in completing voter registration materials as they would for In-Person Covered Transactions.

NC DHHS - ePASS

Welcome to North Carolina ePASS

ePASS is a quick and easy way for individuals and families to learn about and apply for available benefits and services. Online applications are available for Food and Nutrition Services (formerly Food Stamps) as well as Medical Assistance (Medicaid and NC Health Choice or CHIP). You can learn if you are potentially eligible for Medical Assistance by completing an electronic pre-assessment screening.

Apply for North Carolina Benefits/Login into ePASS account

Click here if you need help with your heating bill

Haga clic aquí si necesita ayuda para pagar por sus gastos de calefacción

I Want To...

- View/print a PDF version of the North Carolina Medical Assistance Application.
- View/print a PDF version of the North Carolina Food and Nutrition Services Application.
- Learn more about Medical Assistance.
- Learn more about Food and Nutrition Services.
- Watch a video about applying online with ePASS.
- Register to vote in North Carolina.**
- Solicitud de inscripción para votar en Carolina del Norte**
- Learn about applying on behalf of someone else.
- Visit HealthCare.gov

Apply in a Different Language

- Aplicaciones en español
- التطبيقات بالعربية
- Anwendungen in Deutsch
- Applications en français
- 한국어 신청서
- Những ứng dụng bằng tiếng Việt

Login Account Help

- Create an Account
- Forgot your password?
- Forgot your User ID?

Medicaid/NC Health Choice (CHIP) Pre Application Screening

How many people are in the Household?

What is your Annual Household Income?

Does anyone in the household have current medical expenses or medical expenses from the previous 3 months?

Is anyone in the household disabled, in need of

Get Screening Results

Voter Registration

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help in filling out the voter registration application form, we will help you. The decision whether to seek or accept help is yours. You may fill out the application form in private.

If you believe that someone has interfered with your right to register or to decline to register to vote, your right to privacy in deciding whether to register or in applying to register to vote or your right to choose your own political party or other political preference, you may file a complaint with the North Carolina Bipartisan State Board of Elections and Ethics Enforcement.

If you require assistance with voter registration, you can call the North Carolina Bipartisan State Board of Elections and Ethics Enforcement at 1-866-522-4723.

If you are not registered to vote where you live now, would you like to apply to register to vote here today? IF YOU DO NOT ANSWER THE QUESTION, YOU WILL BE CONSIDERED TO HAVE DECIDED NOT TO REGISTER TO VOTE AT THIS TIME.

[-Please Select-]

No

Yes

Save & Exit

Next

MODIFICATIONS TO ePASS – VOTER REGISTRATION SERVICES

- On its home page, ePASS has a link to the downloadable voter registration form
- Clients also have the option to select voter registration services through ePASS
 - Based on their response to the Voter Preference Question, caseworkers must mail a Voter Registration Form and DSS Cover Letter to all clients using ePASS for a Covered Transaction

Change of Address

Your changes have been successfully submitted. Please write down your Reference Number for future use.

Reference Number: 100000260

If any of the information you submitted requires follow-up, an agency representative will contact you.

Voter Registration Information:

If you changed your address and responded that you would like to register to vote at this time, your County DSS Office will mail you a Voter Registration Application to the address we have on file for you to complete and return. You may return your completed Voter Registration Application to either the North Carolina Bipartisan State Board of Elections and Ethics Enforcement (the address is found on the back of the Voter Registration Application) or to your local county DSS public assistance office.

If you prefer to also print the Voter Registration Application from your personal printer using your web browser, Voter Registration Applications are available at the following link at the website of the North Carolina Bipartisan State Board of Elections and Ethics Enforcement.

<https://www.ncsbe.gov/NVRA/01>

Also, the ePASS start page includes a link to the Voter Registration Application. If you need assistance, please call the North Carolina Bipartisan State Board of Elections and Ethics Enforcement at 1-866-522-4723.

Close

Application Confirmation

Your application has been submitted.

If any of the information you submitted requires follow-up, an agency representative will contact you.

Voter Registration Information:

If you responded that you would like to register to vote at this time, your County DSS Office will mail you a Voter Registration Application to the address we have on file for you to complete and return. You may return your completed Voter Registration Application to either the North Carolina Bipartisan State Board of Elections and Ethics Enforcement (the address is found on the back of the Voter Registration Application) or to your local county DSS public assistance office.

If you prefer to also print the Voter Registration Application from your personal printer using your web browser, Voter Registration Applications are available at the following link at the website of the North Carolina Bipartisan State Board of Elections and Ethics Enforcement.

<https://www.ncsbe.gov/NVRA/01>

Also, the ePASS start page includes a link to the Voter Registration Application. If you need assistance, please call the North Carolina Bipartisan State Board of Elections and Ethics Enforcement at 1-866-522-4723.

Home

MODIFICATIONS TO ePASS – CHANGE OF ADDRESS & APPLICATION SUBMISSION CONFIRMATION

ePASS reports if a client had reported a change of address and responded that they would like to register to vote during that process. After the application is submitted, these screens are presented to clients who selected “Yes,” “No” or declined to respond to the Voter Preference Question.

P.O. Box 27255
Raleigh, NC
27611-7255
Mailing Address
Dirección Postal

elections.sboe
@ncsbe.gov
E-mail
Correo electrónico

919) 814-0700 or
(866) 522-4723
Phone
Teléfono

(919) 715-0135
Fax

Notice of Voter Registration Services

You are receiving this letter because of your recent interaction with a county DSS office. The National Voter Registration Act requires the county DSS office to provide the client with an opportunity to register to vote. During your interaction with the county DSS office, you may have indicated that you would like to register to vote at the address at which you currently live. Enclosed is a voter registration application. Once completed, you may send the form directly to the State Board of Elections at the address provided on the back of the voter registration form or you may return it to your local county DSS office. Only U.S. citizens are eligible to register to vote. You must meet all the qualifications listed at the top of the enclosed voter registration application and in the signature block of the application. If you do not meet these qualifications, do not return the enclosed application. If you wish to be registered to vote, **please complete and sign the enclosed form confirming, under penalty of perjury, that you meet the qualifications to vote and that the information on the application is correct. Please contact the State Board of Elections at 1-866-522-4723 if you desire assistance in completing the application or if you have questions concerning this notice. If you would prefer a copy of the enclosed voter registration form in Spanish, please visit <https://www.ncsbe.gov/NVRA/01>. You may also call 1-866-522-4723.**

Aviso de Servicios de Inscripción del Votante

Usted está recibiendo esta carta debido a su reciente interacción con una oficina de la División de Servicios Sociales (DSS) del condado. La Ley Nacional de Inscripción de Votantes requiere que la oficina de DSS proporcione al cliente la oportunidad de inscribirse para votar. Durante su interacción con la oficina de DSS del condado, es posible que haya indicado que le gustaría inscribirse para votar en la dirección en la que actualmente vive. Adjunto encontrará una solicitud de inscripción para votar. Una vez la haya completado, puede enviarla directamente a la Junta Estatal de Elecciones a la dirección proporcionada en la parte de posterior del formulario o puede devolverla a su oficina local de DSS del condado. Solamente los ciudadanos estadounidenses son elegibles para inscribirse para votar. Usted debe cumplir con todos los requisitos enumerados en la parte superior de la solicitud de inscripción para votar adjunta y en el bloque de la firma de la solicitud. Si usted no cumple con estos requisitos, no devuelva la solicitud. Si desea inscribirse para votar, **por favor complete y firme la solicitud adjunta confirmando, bajo pena de perjurio, que cumple con los requisitos para votar y que la información en la solicitud es correcta. Por favor póngase en contacto con la Junta Estatal de Elecciones al 1-866-522-4723 si desea asistencia para completar la solicitud o si tiene preguntas relacionadas con este aviso. Si prefiere una copia de la solicitud de inscripción para votar adjunta en español, por favor visite <https://www.ncsbe.gov/NVRA/01> o también puede llamar al 1-866-522-4723.**

DSS COVER LETTER

Caseworkers must **mail** a Voter Registration Form and DSS Cover Letter to all Clients using ePASS for a Covered Transaction if the client has:

- Indicated that he/she wants to register to vote in ePASS
- Failed to answer the Voter Preference Question in ePASS

NVRA AND REMOTE TRANSACTIONS



ePASS

- Caseworkers must mail a Voter Registration Form and DSS Cover Letter to all clients using ePASS if the client has:
 - Indicated (s)he wants to register to vote
 - Failed to answer the Voter Preference Question



Telephone Communication

- Ask the client the NVRA question and provide client with a Voter Registration Application and DSS Cover Letter by mail or electronically



Communication by Mail

- If a client indicates on an application returned by mail that he desires to register to vote or update his registration, mail the client a Voter Registration Application and DSS Cover Letter



Change in Address

- Caseworkers must mail a Voter Registration Application and DSS Cover Letter to each client that reports a change of address through a remote transaction

Evidence Queue – Distribution of Voter Registration Form

- Use the drop-down box to select the following option to document the completion of your voter registration responsibilities:
 - “Voter registration mailed to client”

ASSISTANCE REQUIRED FOR BOTH IN-PERSON & REMOTE TRANSACTIONS

DSS Staff must assist clients in accurately completing the Voter Registration Application

- Required Elements on the form:
 - Legal Name
 - Date of Birth
 - Residential Address & Mailing Address (if different)
 - Signature Attestation
 - Eligibility Confirmation (Indication of U.S. Citizenship/Age requirement)

All Items in Red Font

01w

NORTH CAROLINA VOTER REGISTRATION APPLICATION *(Fields in red text are required)*

1 Indicate whether you are qualified to vote or preregister to vote based on U.S. citizenship and age.

Are you a citizen of the United States of America?
IF YOU CHECKED "NO" IN RESPONSE TO THIS QUESTION, DO NOT SUBMIT THIS FORM. YOU ARE NOT QUALIFIED TO VOTE.

Yes No

Will you be at least 18 years of age on or before election day?

Yes No

Are you at least 18 years of age and understand that you must be 18 years of age on or before election day to vote?
IF YOU CHECKED "NO" IN RESPONSE TO ANY OF THESE TWO QUESTIONS, DO NOT SUBMIT THIS FORM. YOU ARE NOT QUALIFIED TO REGISTER OR PREREGISTER TO VOTE.

Yes No

2 Provide your full legal name.
(Last name, first name and middle name)

Legal Last Name Suffix

Legal First Name

Middle Name

3 Provide your date of birth and identification information.

Date of Birth (MM/DD/YYYY) / / State or County of Birth

NC Driver License or NC DMV ID Number Last Four Digits of Social Security Number

Check if you do not have a driver license or Social Security number. State Voter Registration Number: Optional. (If blank, check State Contact at www.ncsos.gov)

4 Provide your residential address - where you physically live.
(Do not enter a P.O. Box or a mail drop location. Your address determines your voter district)

Business District Street Name and Type

Address Line 2 (e.g., apartment, lot or unit number)

City State Zip Code

County Have you lived at this address for 30 or more days? Yes No If "No", date moved?

5 Provide a mailing address if you do not receive mail at your residential address.

Mailing Address Line 1

Mailing Address Line 2

Mailing Address Line 3

City State Zip Code

No Physical Address?
 If you do not have an address, use the space to the right to illustrate where you normally live or sleep. Write in the names of the nearest crossroads (or streets). Draw an X on the map to show where you live or usually sleep.

IMPORTANT: You should also provide a valid mailing address above to permit the board of elections to send you a voter card.

6 Provide your demographic information (optional).

Gender Male Female Ethnicity Hispanic/Latino Not Hispanic/Latino

Race African American/Black American Indian/Alaska Native Asian Multiracial Native Hawaiian/Pacific Islander White Other

7 Provide your choice for political party affiliation.

Political Party Preference Democratic Party Republican Party Constitution Party Green Party Libertarian Party Unaffiliated (no affiliation) Other

If you select a party that is not recognized in North Carolina, you will be registered as Unaffiliated.

8 Complete if you are currently registered to vote in another NC county or in another state.
(This information will be used to cancel your current voter registration in the other county or state.)

First Name Used in Last Registration Middle Name Used in Last Registration Last Name Used in Last Registration Suffix

Address Where You Were Last Registered City/State/Zip Code of Last Registration County of Last Registration

9 Provide your contact information (optional).
(This information is helpful if you need to contact the canvassing your voter registration. This information may be disclosed as a public record.)

Area Code Phone Number Email Address Would you like to be contacted to be a poll worker? Yes No

10 Sign below to attest to your qualifications to vote.
UNLAWFULLY OR FALSIFLY COMPLETING THIS FORM IS A CLASS 1 FELONY UNDER CHAPTER 163A OF THE NC GENERAL STATUTES.

I attest, under penalty of perjury, that in addition to having read and understood the contents of this form, that: (1) I am a United States citizen, as indicated above; (2) I am at least 18 years of age, or will be by the date of the general election; or I am at least 16 years old and understand that I must be at least 18 years old on the day of the general election to vote; I shall have been a resident of North Carolina, this county, and precinct for 30 days before the date of the election in which I intend to vote; (3) I will not vote in any other county or state after submission of this form and if I am registered elsewhere, I am canceling that registration at this time; and (4) I have not been convicted of a felony, or if I have been convicted of a felony, I have completed my sentence, including any probation.

X

Signature Required Date



DATA ANALYSIS & COMPLIANCE

DATA COLLECTION & WEBSITE REPORTS



DHHS will be collecting the following statistics:

Covered Transactions

- Medicaid Applications/Renewals
- FNS Applications/Renewals
- Initial Applications for Work First (TANF)
- Renewals & Recertifications for Work First (TANF)

Voter Registration Question

- Total amount of responses to the voter registration question broken down by “yes,” “no” and “please select” (no answer provided) for each of the covered transactions

Distribution of the Voter Registration Form

- Total responses in the evidence queue about distribution of the Voter Registration Form, broken down between “voter registration provided to/handed to Client” and “voter registration mailed to Client”

DATA COLLECTION & WEBSITE REPORTS



SBE will be reporting the following statistics on our website:

Voter Registration Forms

- Total number of Voter Registration Forms coded as being from Public Assistance Clients received by each County Board of Elections

Voter Preference Question

- Total of the responses to the question broken down by 'yes' or 'no' and 'please select' (no answer provided) for each of the covered transactions

Distribution of Voter Registration Forms

- Total numbers by County of the responses in the evidence queue about distribution of the Voter Registration Form, broken down between “voter registration provided to/handed to Client” and “voter registration mailed to Client”

Ratios by County

- Percentage of the total number of submitted voter registration forms to the CBE divided by the total aggregate number of covered transaction for that county

Scroll to the bottom of the homepage to find the link for NVRA Agencies



WWW.NCSBE.GOV

Monthly Statistics will be shared on the NVRA Resource Page under NVRA Registration Data & Statistics section

RESOURCES

- County Agencies
- NVRA Agencies**
- Elections Resource Center
- Voting Equipment Map
- US Congressional Maps

FOLLOW US

- FACEBOOK
- TWITTER
- VIMEO
- YOUTUBE
- USTREAM

CONTACT US

Address: 430 N. Salisbury St., Raleigh, NC 27603

Phone: (919) 814-0700

Fax: (919) 715-0135

Tweets by @NCSBE

NCSBE @NCSBE
@NCSBE will meet at 8 a.m. Wednesday (3/21) to swear in new members and select two nominees for the ninth seat on the State Board. Meeting docs here: goo.gl/9eFi98 #ncpol

VOTE NORTH CAROLINA STATE BOARD OF ELECTIONS

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Voters | Voting Options | Elections | Campaign Finance | Ethics

NVRA Resources

[NVRA Agency Forms](#)

[Agency Transmittal Form](#)

[Preference Form \(WIC Agencies only\)](#)

[Spanish Preference Form \(WIC Agencies only\)](#)

[Online Request for Voter Registration Applications](#)

[NVRA Training Materials](#)

[NVRA Data and Statistics](#)

[NVRA Activity Report](#)

National Voter Registration Act of 1993 (NVRA)

The NVRA is a federal statute that mandated dramatic changes to states' voter registration procedures by January 1, 1995. North Carolina met the deadline and implemented all aspects of the Act.

The NVRA has often been called the "motor voter" bill because it required driver license offices to take applications for voter registration. It also included other agencies and a mail registration program. It affects the entire process of registration. It created new opportunities for historically under represented citizen groups to make initial application to register to vote.

Certain groups that may not have had the opportunity to apply to register to vote were offered the voter registration service when applying for services at a number of state agencies.

North Carolina Agencies required to offer the opportunity to register to vote are:

- Division of Services for the Blind
- Division of Services for the Deaf and Hard of Hearing
- Division of Medical Assistance
- Division of Public Health/WIC
- Division of Social Services
- Division of Rehabilitation Services
- Division of Employment Security (DES)

Assistance to Agency Personnel

Toll Free Number: 866-522-4723

Email: nvra@ncsbe.gov

Purpose of NVRA

To access month-by-month statistics on NVRA registration by agency and county, [click here](#).

Related Topics

2016 Voter Turnout Maps

General Election Voter Turnout Data

Voter Registration Statistics

NVRA Registration Data

Absentee Voting Data

End-of-Year Snapshot

Other Election-Related Data

Data Requests

NVRA Registration Data & Statistics

The [National Voter Registration Act](#) (NVRA) of 1993 was aimed at creating new opportunities for citizens - especially underrepresented groups of citizens - to register to vote. The NVRA mandated that voter registration be offered at a wide range of state agencies, such as the Department of Motor Vehicles (DMV) and the Department of Social Services (DSS). This data tracks the sources of voter registrations in North Carolina, to measure the progress made by the NVRA.

The NVRA Registration Data & Statistics page will contain figures on the following information:

- Voter Registration Forms
- Voter Preference Question
- Distribution of the Voter Registration Form
- Ratios by County

Annual North Carolina Voter Registration Activity by Source

01-Public Assistance by County and Month

County	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	July 2018	August 2018	September 2018	October 2018	November 2018	December 2018	January 2019	February 2019
Alamance	12	14	8	13	16	51	21	25	26	22	30	32	21	26
Alexander	5	11	21	5	11	11	1	10	14	8	7	8	0	5
Alleghany	3	2	2	5	3	3	1	3	1	5	2	2	7	5
Anson	0	1	0	0	0	0	3	2	1	0	1	0	1	1
Ashe	5	3	5	1	0	12	4	8	3	10	0	8	6	11
Avery	1	3	0	1	0	5	2	5	1	2	0	26	0	1
Beaufort	2	10	4	10	4	18	8	6	4	5	0	1	9	5
Bertie	3	2	1	3	21	18	16	36	3	26	0	13	21	30
Bladen	1	33	4	9	10	17	12	8	0	6	0	21	10	26
Brunswick	8	20	10	9	7	19	9	19	7	31	0	30	39	16
Buncombe	23	27	45	51	48	65	55	44	77	69	25	61	39	49

The SBE will provide to each county board of elections and county DSS office the data and analysis described in the previous slide.

The SBE will also review with each local agency the following:

- Significant decrease in the number of Voter Registration Forms
- Significant decrease in the county's ratio
- Significant changes in the number of Voter Registrations Forms mailed
- Significant changes in responses to the Voter Preference Question
- Large amount of incomplete Voter Registration Forms

OVERSIGHT & MONITORING

CORRECTIVE ACTION PROCEDURES



NVRA Implementation or Compliance Issues

- SBE will conduct an investigation of the problem with the affected county board of elections, the DHHS NVRA Point Person and the Local NVRA Point Person
- All three individuals will use their best efforts to coordinate remedial action (*i.e. provide voter registration services to clients that had not received service, additional NVRA trainings, etc.*)

Complaints

- Complaints made by the public regarding voter registration must be forwarded by the receiving agency to the following:
 - Local NVRA Point Person
 - DHHS NVRA Point Person
 - State Board of Elections NVRA Staff

OVERSIGHT & MONITORING

CORRECTIVE ACTION PROCEDURES CONT.



Individual Corrective Actions

- If an employee of the SBE, CBE, county DSS office or a third party determines that an identifiable client did not receive a Voter Registration Form, the person should notify the Local NVRA Point Person in the relevant office no later than **5 business days** from the date of discovery (*Medicaid ex parte renewals & recertifications are excluded*).
- Within **14 days of receiving the notice**, the Local NVRA Point Person must send a remedial mailing to the client with an enclosed Voter Registration Form and explanatory notice
- The **explanatory notice** should have the following components:
 - He or she is receiving the mailing because (s)he may not have been afforded the opportunity to apply to register to vote
 - The mailing does not affect the individual's registration status if the individual is already registered to vote at their current address
 - Receipt of this mailing does not indicate any information about the individual's eligibility to register to vote
 - Clear explanation of the eligibility rules for registering to vote
 - Assistance in completing the Voter Registration Form is available from the SBE or county DSS office
- The letter should be retained based on the office's retention policy



MATERIALS & SUPPLIES

The Local NVRA Point Person at the county DSS office must contact the State Board of Elections when your agency is low on:

- Coded Voter Registration Forms (place an order online through the NVRA Resource Page)
- Laminated Forms
- DSS Cover Letters
- NVRA Posters

NVRA AGENCY RESOURCES



NVRA Resource
Page

www.NCSBE.gov/voter-registration/NVRA

Public Assistance
NVRA Page

www.NCSBE.gov/NVRA/01

Online Request
Forms for Voter
Registration
Applications

[Online Request Form Link](#)

NVRA Email Address

NVRA@ncsbe.gov

Scroll to the bottom of the homepage to find the link for NVRA Agencies



The screenshot shows the footer of the NCSBE website, divided into four main sections: RESOURCES, FOLLOW US, Tweets, and CONTACT US.

- RESOURCES:** A vertical list of links: County Agencies, NVRA Agencies (highlighted with a red box), Elections Resource Center, Voting Equipment Map, and US Congressional Maps.
- FOLLOW US:** Social media links for FACEBOOK, TWITTER, VIMEO, YOUTUBE, and USTREAM.
- Tweets:** A tweet from @NCSBE dated 3/21, announcing a meeting at 8 a.m. to swear in new members and select nominees for the ninth seat on the State Board. It includes a link to meeting docs and a logo for the North Carolina State Board of Elections & Ethics Enforcement.
- CONTACT US:** Contact information including the address (430 N. Salisbury St., Raleigh, NC 27603), phone number (919) 814-0700, fax number (919) 715-0135, and email address elections.sboe@ncsbe.gov. It also provides links for NCSBE Email Login and NCSBE SharePoint Site.

WWW.NCSBE.GOV

North Carolina: Request for NC Voter Registration Applications (NVRA)

(For County Boards of Elections and NVRA Agencies Only)

Use of this Web Form:

This web form will permit you to submit a request for voter registration applications to the NC State Board of Elections & Ethics Enforcement. You should only use this web form if you are a NVRA agency or a county board of elections.

To request voter registration applications, you will be asked to provide your name, contact information, shipping address and the number of forms you are requesting. You will receive the forms in 5-7 days.

Voter Registration Drive Supplies

If you would like to request voter registration applications for a voter registration drive, please use this form:

https://docs.google.com/forms/d/1ZmD-gZfWujPR9Sw_sUrpjilT6zSG5TRq8UpM4Ge8f_A/viewform

If you are a county board of elections or a NVRA agency, click NEXT to proceed.

NEXT

Order Voter
Registration
Forms online at
www.NCSBE.gov



HOUSEKEEPING

Agencies must transmit completed voter registration applications to the board of elections within **five business days** after acceptance.

Agency Transmittal Form

AGENCY TRANSMITTAL FORM



Please complete the fields below and enclose this form with the materials to be transmitted to the county board of elections. Retain a copy for your records.

To _____ County Board of Elections

Agency County		Source Type	<input checked="" type="checkbox"/> 01 <input type="checkbox"/> 02 <input type="checkbox"/> 03
Agency Type	<input type="checkbox"/> DSS <input type="checkbox"/> Blind Services <input type="checkbox"/> Mental Health	<input type="checkbox"/> Health & Human Services <input type="checkbox"/> Deaf & Hard of Hearing <input type="checkbox"/> DSOHF	<input type="checkbox"/> Public Health <input type="checkbox"/> Vocational Rehab <input type="checkbox"/> Unemployment Services
Agency Name			
Agency Staff Name			
Transmittal Date			

No. of Voter Registration Forms	
No. of Remote Transactions	
Comments	

For CBE Administrative Purposes	
Date Received	
Method of Delivery	<input type="checkbox"/> In Person <input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/> Fax

- The Agency Transmittal Form is used to record the number of submitted voter registration forms and remote transactions at a NVRA agency
- The form is submitted to the local board of elections along with the voter registration applications

NVRA REMOTE TRANSACTION SHEET



"This is a voter registration agency. I am required to ask, 'if you are not registered to vote where you live now, would you like to apply to register to vote today? I can send you an application.'"

Agency County			
Agency Name			
Date	Client Name		
1.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
2.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
3.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
4.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
5.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
6.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
7.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
8.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
9.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
10.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
11.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
12.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
13.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
14.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
15.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
16.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
17.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
18.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
19.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email
20.		<input type="checkbox"/> Phone	<input type="checkbox"/> Mail <input type="checkbox"/> Email



The online and printed preference form has been discontinued & should no longer be in use by county DSS offices



Notify DHHS of NVRA Point Person Change

When there is a change in the county DSS NVRA Point Person, county DSS offices will:

- Provide updated contact information to the DHHS Division of Social Services Civil Rights Coordinator
- Ensure designated staff review the NVRA webinars
- Inform staff on how to obtain properly-coded registration forms/posters/cover letters to complete their NVRA responsibilities in a timely fashion

NC
NVRA
program

Contact:

NVRA@ncsbe.gov

