

North Carolina Division of Social Services
Community Response Program
Request for Applications SFY 2017-2019
Questions and Answers

1. **Question:** Are indirect costs are allowable?
Answer: Yes. The IVB-2 federal funding source allows for up to a 10% indirect rate.

2. **Question:** Is it required that program serve families for 12 months, or can the expected time frame be six months per family to complete the program?
Answer: Services to families should be provided no less than 6 months and no longer than 12 months.

3. **Question:** Has a grantee successfully implement the PPP program using this funding?
Answer: No.

4. **Question:** Who is the authorized official of the agency? Is it the individual writing the grant or the Executive Director?
Answer: The Director of either the county department of social services or county department of human services, whichever model your county operates under.

5. **Questions:** Do all pages have to be numbered sequentially, or only on the proposal summary?
Answer: The Proposal Summary should be numbered sequentially with the "Page ___ of ___" format in the upper right hand corner. Do not add additional pages when responding to this application.

6. **Question:** Is there a limit on what can be covered under salary/benefits?
Answer: Yes. Salary allocation is to be determined by each county's classification of the FTE. FICA, Medicare, worker compensation, and unemployment will be determined according to State and Federal guidelines. All other benefits such as medical insurance, dental insurance, vision insurance, retirement, 401-k, etc. will be determined independently by each DSS.

7. **Question:** If we partner with an agency, will that agency become our subcontractor?
Answer: Yes. If the partnering agency is providing any portion of the CRP services, then that agency would be considered your subcontractor.

8. **Questions:** Do we need to include job descriptions for our subcontractors?
Answer: Job descriptions for all staff and subcontracted staff included in the budget must be included in the application.

9. **Question:** Can staff assigned to this program also be utilized in other areas of the agency or recommended for primary use to this program?
Answer: No. For further explanation refer to the first paragraph on page 10 in the RFA.

10. **Question:** Is this program ONLY for families with children 0-5 or can other families be included if not children fall in the age range?

Answer: Program grantees shall give priority to families with alleged/reported victim children ages 0-5. All *family members will be referred for appropriate services, if a need arises, including those children beyond the targeted age range of 0-5 years*).

11. **Question:** The proposal references \$10k of flex dollars. Are these funds a part of the grant dollars or are they separate?

Answer: The Flex dollars are included within the \$100,000 grant award. They are not separate.

12. **Question:** What is the reimbursement rate?

Answer: Federal IVB-2 reimbursement rate is 100%.

13. **Question:** Can all staff who participate in this program bill for this service?

Answer: Only those staff budgeted can bill for this service. The budget must include at least 1 FTE for coordination of the program.

14. **Question:** Locally we are providing this service for some cases that are screened out of our child welfare division. If awarded once we start this program would we be able to use this code for the current cases? Or would we need to display how we have increased the number screened out cases we are performing and services on those cases would be eligible for reimbursement

Answer: The CRP is not to duplicate any existing service. If your agency is currently providing services, then CRP funds cannot be used to reimburse those existing services. CRP funds can be used to expand or enhance current services, not replace.

15. **Question:** Will other questions be allowed after this submission?

Answer: No other questions will be accepted, as the cut of date for questions and Letter of Intent was 3/11/16.

