



NC DHHS Notice of Funding Availability

Reporting Form

DHHS Division/Office issuing this notice:

Division of Social Services/Economic and Family Services/Refugee

Date of this notice: January 22, 2020

Working Title of the funding program:

NC Refugee Assistance Program – Refugee Support Services
via federal funding from the US Office of Refugee Resettlement

Purpose- description of function of the program and reason why it was created:

The purpose of this RFA is to secure services from contract agencies via the North Carolina Division of Social Services-Refugee Program to ensure services exist for designated eligible populations. Services are to be designed to address the barriers refugees typically face and assist refugees in achieving economic self-sufficiency as soon as possible after arrival with social adjustment and employment services.

Description- Brief statement of nature and scope of the program:

The Refugee Support Services (RSS) program is to provide employability services, English Language Instruction, Case Management, Interpretation and Translation Services and other RAP services to Refugees, Amerasians, Asylees, Cuban and Haitian entrants, Victims of Trafficking and Iraqis and Afghans with Special Immigrant Visas.

Core Employment Services include Pre-Employment, Job Development, Job Placement- Initial and Current and Employment Follow-Up.

Subject to fund availability, additional employment services which may be provided include: Vocational Skills Training and Assessment, Vocational Education, On-the Job Training, Skills Recertification, Automobile Driver's Training, English Language Instruction, Transportation, Interpretation and Translation, Information and Referral and Immigration Assistance for refugee adults so that they may attain employment as soon as possible after arrival in the United States.

Eligibility:

Applications are invited from public or private non-profit agencies such as refugee, faith-based and community organizations that can provide direct services in accordance with the RSS policies and procedures. The applicant must be a non-profit tax-exempt corporation, so designated by the Internal Revenue Service.

Potential applicants must have the administrative capacity and financial stability to administer the funds if awarded as evidenced by your most recent financial statement/audit. Recipients of funds are expected to have written, established general agency policies.

Private for-profit agencies are excluded from funding.

How to Apply:

The Request For Application (RFA) may be sent via email with required forms to interested agencies and organizations beginning January 22, 2020.

Any agency or organization that plans to submit an application should send a letter regarding NOTICE OF INTENT prior to submitting the application. The Letter of Intent may either be mailed or sent as an e-mail attachment to Lynne.Little@dhhs.nc.gov and courtney.mccurdy@dhhs.nc.gov no later than 5:00 p.m. on February 3, 2020.

Applications will be submitted

Applicants will submit an email application.

Faxed applications will not be accepted.

The Application deadline is 5:00 p.m. Monday, March 2, 2020

Nothing may be added to any application after it has been submitted. Eligible applications will then be forwarded to a grant review committee who will review, score and rank the applications

A Bidder's Workshop will be held on February 11, 2020 from 10:00 AM to 1:00 PM (EDT). You can RSVP by e-mail to courtney.mccurdy@dhhs.nc.gov by February 4, 2020.

Interested applicants are encouraged to attend the Bidder's Workshop in person. The Bidder's Workshop will be held at:

Dix Grill Employee Center (This is the large training room through Dix Grill restaurant)
1101 Cafeteria Lane, Raleigh, NC 27603

Direct all inquiries concerning this Request for Applications (RFA) to:

Via Email: lynne.little@dhhs.nc.gov

How to Obtain Further Information, RFA Application and Required Forms and Documents:

Lynne Little

State Refugee Coordinator

919-527-6303

Lynne.Little@dhhs.nc.gov

OR

Courtney McCurdy

Refugee Program Consultant

919-527-6304

courtney.mccurdy@dhhs.nc.gov