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Date: January 9, 2015

To: LME-MCOs

From: Mabel McGlothlen, LME System Performance Team Leader, DMH/DD/SAS, and Kathy Nichols, Lead Waiver Program Manager, Contracts Section, DMA

Subject: Provider Enrollment

The purpose of this bulletin is to inform that providers are now able to update their provider record in NCTracks (<https://www.nctracks.nc.gov>) via the managed change request process that can be accessed through the provider portal. Please encourage all providers in your network to keep their records up to date. This will assist in ensuring accurate data and will allow for more seamless encounter data transmission. LME-MCOs will be able to receive updates to the provider file via the weekly Global Provider File (GPF) interface transmission from NCTracks.

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