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MCO Communication Bulletin #J136

Date: April 27, 2015

To: LME-MCOs

From: Kathy Nichols, Lead Waiver Program Manager, Behavioral Health Section, DMA, and Mabel McGlothlen, LME System Performance Team Leader, DMH//DD/SAS

Subject: Collection and Review of Individual Placement Supports-SE (IPS-SE) and Assertive Community Treatment (ACT) Team Provider Data

The Transitions to Community Living Initiative (TCLI) requires regular data tracking across many services to ensure that the State is meeting the requirements of the agreement. In an effort to streamline data collection and increase communication and awareness of North Carolina's progress towards meeting the goals identified in the Transitions to Community Living Initiative (TCLI), we are requesting that LME-MCOs begin to take a lead role in the collection and review of data provided by IPS-SE providers and ACT teams.

IPS-SE: Using the attached In-At Risk Verification Excel template, we are requesting LME-MCOs to identify all individuals authorized for and receiving IPS-SE services. Using data collected for authorization purposes (basic demographic information including: diagnosis, employment status, and current living arrangement), the clinical assessment/justification for services and the Person Centered Plan, we request that LME-MCO staff identify individuals that meet in/at risk status. DMH/DD/SAS and DHHS staff will facilitate a webinar in the coming months on identifying individuals that are in/at risk. We request that this form be sent via a HIPPA compliant method to Steve Cherry at steve.cherry@dhhs.nc.gov no later than the 10th calendar day of each month.

ACT: We request that LME-MCO staff track the number of individuals authorized for and receiving ACT by month using the attached ACT Census Tracking Form. There is no need to collect additional data to determine in/at risk status. Only the total number of individuals receiving ACT services that month is needed.

We request that this form be sent to Steve Cherry at steve.cherry@dhhs.nc.gov no later than the 10th of each month. It can accompany the In-At Risk Verification Excel form, but the ACT form does not require a HIPPA compliant delivery method.

Additionally, all IPS-SE providers are able to and should be completing NC TOPPS on each individual they serve. This became a requirement in October 2014, and will provide access to provider-specific outcomes. Completion of NC TOPPS meets the requirements in the current service definition specific to **Expected Clinical Outcomes**.

Please see the following attached documents for details:

- In-At Risk Verification Excel template
- ACT Census Tracking Form
- Using NC-TOPPS to Support Clinical Outcomes for SE/LTVS

If you have any questions, please contact Stacy A. Smith at stacy.smith@dhhs.nc.gov or 919-715-2368.

Previous bulletins can be accessed at: <http://jtcommunicationbulletins.ncdhhs.gov/>

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