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LME-MCO Communication Bulletin #J301

Date: August 17, 2018

To: Local Management Entities/Managed Care Organizations (LME-MCOs)

From: Kathy Nichols, Associate Director of Services and Supports, DMH/DD/SAS
Deb Goda, Behavioral Health Unit Manager, NC Medicaid

Subject: Collection and Review of Individual Placement Support (IPS) and Assertive
Community Treatment (ACT) Team Provider Data

This bulletin amends [Joint Communication Bulletin #J136](#), which was distributed April 27, 2015, regarding the collection and review of Individual Placement Support (IPS) and Assertive Community Treatment (ACT) data for the Transitions to Community Living Initiative (TCLI).

To further streamline the data collection and review process for TCLI and support the LME-MCOs taking lead in the In-At Risk determination process, the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS) will be implementing the following revisions to the data review and collection process effective October 1, 2018:

IPS: Providers are expected to complete the attached revised In-At Risk Checklist for all individuals receiving IPS services, and to submit these In-At Risk Checklists to their LME-MCO.

- Each LME-MCO will be responsible for reviewing all checklists and identifying individuals who are part of the In-At Risk population and which individuals are not.
- Each LME-MCO will maintain an Excel spreadsheet that tracks only individuals that have been identified as In-At Risk, and will submit the In-At Risk Verification Excel spreadsheet using a HIPPA-compliant method, along with the total number of individuals receiving IPS in their LME-MCO no later than the 10th calendar day of each month to IPS.ACT.Data@dhhs.nc.gov.

DMH/DD/SAS will facilitate a webinar to review the new In-At Risk Tool as well as the change in reporting requirements for LME-MCOs. Each LME-MCO will be expected to identify one or two staff that can then facilitate the training for their IPS providers. DMH/DD/SAS staff will provide support during the provider webinars as needed.

DMH/DD/SAS will develop and implement a quality monitoring plan to ensure that each LME-MCO is correctly identifying individuals who are In-At Risk and that they are maintaining documentation that supports their decision.

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Additionally, IPS providers are still required by policy to complete NC-TOPPS on all individuals receiving IPS services. DMH/DD/SAS will monitor compliance and inform respective LME-MCOs of any issues with compliance.

ACT: DMH/DD/SAS requests that LME-MCO staff track the number of individuals authorized for, and receiving ACT, each month. We also request that LME-MCOs track how many individuals receiving In-Reach or Transition supports are also receiving ACT services. This information should be sent to IPS.ACT.Data@dhhs.nc.gov no later than the 10th of each month and can accompany the In-At Risk Verification Excel form.

If you have any questions, please contact Stacy A. Smith at 919-715-2368 or stacy.smith@dhhs.nc.gov.

Previous bulletins can be accessed at:
www.ncdhhs.gov/divisions/mhddsas/joint-communication-bulletins

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