

DIVISION of AGING and ADULT SERVICES

PROGRAMATIC RISK EVALUATION MATRIX SUPPLEMENT

Senior Nutrition Program

Sub-recipient Name:

AAA Staff Signature and Date Completed:

Risk Level

Low Risk			Moderate Risk		High Risk		
Criteria	Description	Rank	Description	Rank	Description	Rank	Score
<u>Participant Eligibility</u>	Participants in congregate and/or home-delivered service(s) meet documented eligibility requirements	1	In some cases participants were not appropriately documented as eligible for the service(s). For example, client reassessments not completed per policy)	2	Participant eligibility is not consistently documented or verified	3	
<u>Menu, Health and Safety</u>	All food preparation and safety requirements including maintaining appropriate temperatures and handling; procedures are consistently followed; menus meet compliance standards.	1	The program complies with menu, health and safety requirements but does not properly document all areas.	2	The program consistently fails to document and/or observe menu, health and safety requirements	3	

Low Risk = 2 - 3

Moderate Risk = 4 - 5

High Risk = 6