

State CFAC Meeting - MINUTES

State Consumer & Family Advisory Committee – **approved**

March 11, 2015

Location: **Holiday Inn Raleigh Downtown Capital** Time: **9:00 a.m. – 3:00 p.m.**

Oak City Room

320 Hillsborough Street, Raleigh, NC (919) 832-0501 Phone (919) 833-1631 Fax

Members Present: Marc Jacques, LaVern Oxendine, Mark Long, Bonnie Foster, Mike Martin, Doug Wright, Sue Guy, Ben Coggins, Ron Rau Jr., Marie Britt, and Dennis Parnell

Members Absent: Anna Cunningham, Kurtis Taylor, Bev Stone, Samuel Hargrove, Kelli Moore Carson, Nancy Carey, Brandon Tankersley, and Bobbi Wells

Division Staff Present: Stacey Harward, Suzanne Thompson, Eric Fox, Wes Rider, Roanna Newton, Glenda Stokes, Renee Rader-DMA, Courtney Cantrell-Division Director

9:00 – 9:05 Welcome – Marc Jacques

9:05 – 9:10 Appointing members to the Nomination Committee
Bonnie Foster, LaVern Oxendine, and Doug Wright will serve on the committee.

Brief discussion on re-appointments and nominating committees. Anyone with questions/concerns can see Suzanne Thompson.

9:10 – 9:20 Approval of Agenda - Approval of Meeting Agenda - Attachment 1

Motion

1st Sue Guy

2nd Ron Rau

SCFAC Approval of Minutes

Approval of Minutes from the February 2015 SCFAC meeting - Attachment 2

Motion

1st Bonnie

2nd Sue

Ben noted that Glenda Stokes was left off of the Div. Staff Present. Approved as modified.

9:20 – 9:30 Update on the State to Local Conference Call – Ben Coggins - Attachment 3

Approval of Minutes from the State to Local Conference Call for January 2015.
Attachment 4.

Motion

1st Sue Guy

2nd Ben Coggins

Dr. Mike asked about staff oriented questions that arise from the conference call particularly to Division Staff to be sure they are addressed. Suzanne indicated that the staff will discuss a process for capturing this and Marc and Dr. Mike discussed working on this during the data com subcommittee meeting.

Marc proposed a brief call with task team leaders to organize the task team goals/priorities and allow for face to face time with task teams to be productive.

Motion made to have SCFAC ELT calls

1st Marie Britt

2nd Sue Guy

Ben provided a brief update of the most recent call. See minutes from the conference call (attachment 4) Members feel the call is a good communicative tool. The next call will include Coastal Care, ECBH and Smoky Mountain Center updates. Ben also provided some clarification for Bonnie on future topics that might be of interest. Topics included: GAPS in service, Committee Retention, and Community Retention. Doug was asked to speak about the Alliance survey to consumers and providers which includes the CFAC members following up behind that survey to see if they get the same results. Ben suggested that the members choose two topics from the list of interest to discuss per call due to time constraints.

9:30 – 9:45 By-Laws discussion on adding something concerning inclement weather
Some ideas referenced included the concern regarding the requirement for a quorum which might not be possible during inclement weather. Option to have a conference call in lieu of the meeting was discussed. Issues will arise from state staff being unavailable to arrange the conference call and call in number if they are unable to get into the office. Once the Division has relocated to the Bath building there may be video conferencing options. Sue suggested that for the purpose of the By Laws, use the following sentence: *“When canceling or rescheduling a CFAC meeting due to inclement weather the 7 day rule of advanced notification from the Open Meetings law does not apply.”* The committee decided to develop a phone tree to communicate the cancellation to all members:

Motion

1st Sue Guy

2nd Ron Rau

9:45 – 10:07 Update on the Regional State-wide CFAC meeting – LaVern Oxendine

LaVern provided a synopsis from the Regional CFAC meeting hosted by Eastpointe and held in Wilson, NC. One of the concerns across the state from the CFACs that LaVern mentioned, dealt with sheltered workshops and supported employment. Mark Long discussed some of his concerns with supported employment. Suzanne provided some clarification on the changes in the Home and Community Based Service definitions with regard to, sheltered workshops which, according to the Federal Government are not viewed as a community inclusive work experience. Bonnie indicated that there should be a training model implemented across providers to embrace the Recovery Model and approach each consumer with a Person Centered approach. LaVern also mentioned that the common misconception in the community is that the SCFAC is coordinating the event. The group discussed if the meeting name could be changed. Suzanne suggested that the MCO's clearly state that the MCO is **hosting** the event. Meeting notes from the conference will be made available by next months' meeting.

10:07 – 10:17 **Discussion topic for the Public Comment section:** in order to protect the anonymity of persons that speak, should the notes/minutes only utilize a person's initials? Suzanne reminded the group that the meeting is an open meeting with no promise of confidentiality. All documents are public documents. Marc suggested that the CFAC develop a card that informs each person that there is no confidentiality. Bonnie suggested a statement to that effect could be added to the top of the sign in sheet. Doug mentioned the concern with people during the public comment section referencing another person who is not present. Suzanne suggested that if this occurs, the note takers do not utilize the person's name, but refer to them as the “discussed individual”

10:17 – 10:30 AJ - Hindsight is 20/20

Agyei Ekundayo (AJ) is an author of the book Hindsight is 20/20 which discusses her personal experience with mental illness and her experience with navigating the system. Her book is available on Amazon.

10:30 – 10:45 Public Comment:

Mr. O - The website is out of date. An updated members list is not available. He discussed the challenges of pursuing a guardianship case without access to the appropriate records.

Glenda Stokes provided the group with copies of the Criteria for Determining Level of Response to Incidents Grid for comment/suggestions from the group.

10:45 – 10:55 Break

10:55 – 12:00 Renee Rader, MA - B3 Services and Services Definitions. Please see the handouts in your packet - Attachment 5.

12:00 – 1:20 Lunch – Task Teams

1:25 – 2:30 Courtney Cantrell, Ph.D., Director, Division of Mental Health, Developmental Disabilities, and Substance Abuse Services Topics.

- The New Home and Community Based Rule
- The Governor's Proposed Budget
- Medicaid Reform/MCO's
- State Strategic Plan
- Strategic Prevention: Suggest that Sarah Potter speak to the group
- Discussion with Dr. Mike regarding county of origin and child placement, Ron Rau also indicated that this is an issue with SA providers
- Medicaid Expansion
- Mental Health Planning Conference

2:30 – 2:45 Committee update:

See written summaries from the task groups - Attachment 6.

There was some side dialogue regarding PSR and Clubhouse Models. Additional discussion of doing a forum or community program hosted by the SCFAC. Bonnie suggested the group do a Facebook page. This will be explored

Motion made for the Chair to manage the Facebook page when it is approved:

1st Bonnie

2nd Sue Guy

3:06 p.m. End of meeting