



## North Carolina Department of Health and Human Services Office of the Controller

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Laketha M. Miller, Controller  
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LOCATION:  
616 Oberlin Road  
Raleigh, NC 27605

March 10, 2008

Dear County Director of Social Services:

**Subject: Fiscal Reporting Procedures for the Adolescent Parenting Program** Caldwell, Cumberland, Henderson, Johnston, Onslow and Orange

Effective with **January services reimbursed February 2008**, counties will need to use the following *revised* codes to report expenditures for Adolescent Parenting Program on the DSS-1571 report.

**Part IA: (Salary and Fringe Benefits)**

Application Code 390, Function Code 12, Column 15 **Adolescent Parenting Program Medicaid** (Adol Partng Fed) 50% Federal and 50% County funds

**Part II: (Administrative Expenditure and/or Purchased Services)**

<i>Code</i>	<i>Fund</i>	<i>Description</i>
390	1	Adolescent Parenting Program <i>Medicaid</i> Fed/Cnty

**Part IV: (Purchase Services)**

Fund ID "X" Adolescent Parenting Program Medicaid Fed/Cnty Application Code **390**

The CFDA number for this fund is 93.778. The related cost for this application code **390** will not be tracked on the XS411 report. (Although counties should be advised the program is a capped fund.) In terms of overhead, for your Maximus software, this program will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison (LBL), or contact County Administration Accounting Unit at (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel  
Sherry S. Bradsher

Jack W. Chappell  
Sarah Barham

Debbie Hawkins  
Local Business Liaisons

Myra K. Dixon  
Kelli Winters-Billman