Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Laketha M. Miller, Controller
(919) 733-0169

MAILING ADDRESS:
2019 Mail Service Center
Raleigh, NC 27699-2019

LOCATION:
616 Oberlin Road
Raleigh, NC 27605

June 08, 2009

Dear County Director of Social Services:

Subject: **Fiscal Reporting Procedures for the Child Support Enforcement (CSE) Incentive Recovery**

Effective with **May 2009 services reimbursed June 2009**, all counties will need to use the following codes to claim reimbursement for the **CSE Incentive Recovery** funds on the DSS-1571. These codes will be used to retroactively claim applicable CSE expenditures from October payment 2008.

Part IC: (Salary and Fringe Benefits)
Application Code **202,**   Function Code **79**,   Column **14**,   **CSE Incentive Recovery** 66% Fed / 34% County

Part II: (Administrative Expenditures and/or Purchased Services) The following codes will be tracked in application code 202, the reimbursement will be 66% Federal funds.

Code	*Fund*	*Description*
202	1	CSE Incentive Recovery

Part IV: There are no Part IV coding requirements.

The CFDA number for this fund is 93.563. The related cost for application code *202* will be tracked on the XS411 report under the heading "*CSE Incentive Rec*". In terms of overhead, for your Maximus software, this program will **not** draw overhead from Service Supervision & Clerical, IM Supervision & Clerical or Joint Service & IM Workers.

If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306. For additional instructions please reference the Child Support Enforcement program letter dated June 8, 2009.

Sincerely,

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel   Jack W. Chappell   Debbie Hawkins   Myra K. Dixon
     Sherry S. Bradsher   Sarah Barham   Local Business Liaisons   Kelli Winters-Billman