



North Carolina Department of Health and Human Services Office of the Controller

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LOCATION:
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October 27, 2009

Dear County Director of Social Services:

Subject: Revision to Fiscal Reporting Procedures for the Parent Partners Fund (Casey Family Foundation), Part II DSS-1571 reporting practice has been added.

Effective with October 2009 services reimbursed November 2009, Mecklenburg and Pitt counties will need to use the following revised codes to claim reimbursement for the Parent Partners Fund reported on the DSS-1571.

Part IA: Services (Salary and Fringe Benefits)

Application Code **134**, Function Code **08**, Column **10**, **Parent Partners** 100% State funds

Part II: (Administrative Expenditures and/or Purchased Services) The following codes will be tracked in application code 134, the reimbursement will be 100% State funds.

<i>Code</i>	<i>Fund</i>	<i>Description</i>
134	1	Parent Partners

Part IV: There is no Part IV coding requirement.

There is no CFDA number for this fund. The *Parent Partners* program will not be tracked on the XS411 report. In terms of overhead for your Maximus software, this program will not draw overhead from IM Supervision & Clerical, IV-D Supervision & Clerical or Joint Workers IM & IV-D. If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM/mkd

cc: DSS-1571 Contact Personnel
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